



# COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL  
WEDNESDAY 8 DECEMBER 2021 - 7.00 P.M.  
COPPULL VILLAGE HALL, CHAPEL LANE, COPPULL**

**PRESENT:** Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair) – Nora Ball, Neil Coggins, Janette Colecliffe, Lynne Moores, Maggie Peel-Impey, Paul Taylor, Ash Whittaker, Susan Edwards (Clerk)

**1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Parish Councillors Pauline Cobham, (another commitment), Matthew Crook (another commitment), Paul Eastham (ill health), Steve Holgate (away), Elaine Jones (ill health), Sheila Makin (another commitment),

**2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**

**2.2 DECLARATION OF GIFTS** – None.

**3. AMENDMENT/APPROVAL OF THE MINUTES OF THE LAST MEETING HELD ON 10 NOVEMBER 2021** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor J. Colecliffe

SECONDED: Councillor L. Moores

**RESOLVED** - That the minutes of the above meeting be approved as a correct record.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.**

**4. POLICE REPORT** – At the present time the Police do not have the resources to send someone to the meetings or to send in a report. However, reports can be accessed on line at: <https://www.police.uk/pu/your-area/lancashire-constabulary/coppull>. The report for October stated that there were 14 violence and sexual offences, 12 anti-social behavior, 8 criminal damage and arson and 7 public order offences. Percentages and charts relating to each month's figures can be seen on the website. The percentage for October is 6.2%, the lowest it has been since November 2020.

**5. COUNTY COUNCILLOR'S REPORT** – None.



**6. DISTRICT COUNCILLOR'S REPORT** – None – apologies for absence received.

**7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC** – None.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.**

**8. AMENDMENT/APPROVAL OF THE REPORT OF THE MANAGEMENT AND FINANCE COMMITTEE MEETING HELD ON 24 NOVEMBER 2021** - Next one scheduled for February 2022 (sent with agenda to Parish Councillors) - To consider the recommendations made by the above committee and to decide/ratify the necessary action.

- 3.1 Consideration of Budget/Precept for 2022/23 (sent with agenda to Parish Councillors). The budget was agreed by all present and has been set at £110,330.00. This is an approximately increase of 8% on last year's budget. The increase is for the cost of living rise and also loss of income due to covid. The difference is £8,330.00 per year, which equates to approximately £2.40 per household.
- 3.2 Personnel Reports & consideration of Christmas bonus (sent with agenda to Parish Councillors). The reports were approved by the Chair of Personnel as correct records of the meetings and it was agreed that the bonus be approved for the same as last year.
- 3.4 Current Village Hall – Charges for potential groups. It was agreed that £15.00 per hour be charged for anyone wishing to use the current village hall. This amount to be discussed again when the new village hall is up and running.
- 3.5 Newsletter (price increases). Increases have been made on both the printing and delivering costs. A mistake had been made by the printer this time and £50.00 will be knocked off the cost of the winter newsletter printing.
- 3.6 Review of Grants Policy. Councillor Peel-Impey is looking into producing a grants policy which will state that the Parish Council no longer gives out grants annually, but will look at each application for a grant on its merit.

**PROPOSED:** Councillor M. Parkinson

**SECONDED:** Councillor M. Peel-Impey

**RESOLVED:** That the report of the Management & Finance Committee and all the recommendations contained therein and above be approved as a correct record.

**9. GENERAL MANAGEMENT/FINANCE**

9.1 Coppull In Bloom bank account. This account has remained open



even though the group is no longer active. It is there to receive funding for matters pertaining to Coppull in Bloom. It does not form part of the Parish Council's accounts and is looked after by the Treasurer of the Coppull in Bloom group, Sue Edwards and is to be audited each year by an independent person. **RESOLVED:** To keep this account open to receive funding as and when necessary.

The Clerk will continue a search for a new bank account to hold the remaining CIL funding in the New Year.

The current bank account, the Royal Bank of Scotland, is going to start charging the Parish Council from 5 February 2022. This is due to annual credit turnover exceeding £100,000. The Clerk to ascertain if the precept could be split and paid into 2 separate bank accounts, and/or find another bank which does not charge Parish Councils.

9.2 New Village Hall update. The plans for the new village hall were approved at last night's Parish Council meeting. The Clerk to reissue the amended plans to those invited to tender, asking that they state when they would be able to commence the build if chosen.

9.3 NALC/SLCC Open letter to Councils (sent with agenda to Parish Councillors). The theme of the recent conference was "Working Together" and Parish Council's were asked to do two things:

- i. To make provision in the budget for the council's membership of NALC (National Association of Local Councils) and the Clerk's membership of SLCC (the Society of Local Council Clerks). The Clerk is currently a member of SLCC, but membership of NALC ceased some years ago due to the cost and not getting value for money. Information on what NALC and the local LALC (Lancashire) can do, together with the cost to be forwarded to Parish Councillors and discussed at the next meeting.

9.4 Update from Parish and Town Council Conference (slides sent separately to Parish Councillors). This was very informative, with talks from the Police & Crime Commissioner, Andrew Snowdon, Dr Sakthi Karunanithi, Director of Public Health and Wellbeing, County Councillor Phillippa Williamson, Leader of the LCC, County Councillor Shawn Turner, Cabinet Member for Environment and Climate Change and Peter Buckley, Cabinet Member for Community and Cultural Services. The Theme was "Working Together" and areas of concern or needing improvement were given to LCC for consideration.

## **10. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY** (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council due to Covid-19 – maximum spend £500 – now raised to £1,000)

- New door for A1 Fitness premises - £209.28 inc.vat. for the door and £157 for labour and paint.



- Removal of shelving from Village Hall and put in storage room at Leisure Centre £142.00. It was also recommended that any equipment be taken out of the hall/grounds before demolition, if it can be reused elsewhere. The cooker, fridge and microwave will be stored for future use. There is some play equipment in the grounds that could be used on the Springfield park. Prices to be obtained for this.
- A tree has fallen down on the Leisure Park due to the storm. A local contractor has agreed to remove at no cost, just to take the wood. On inspection, a further four trees at least need some attention or removal. It was **RESOLVED** that these be attended to at the earliest opportunity, as a matter of health and safety.

The Parish Council **RATIFIED** the above decisions.

## 11. PLANNING (Cllr. N. Coggins)

### 11.1 Applications:

- App.No. 21/01236/CLEUD - 53 Longworth Avenue – Application for lawful development certificate for an existing use as residential garden. **SUPPORT.**
- App.No. 21/01353/CLPUD - 57 Netherley Road – Application for a certificate of lawfulness for a proposed single storey rear extension. **NEUTRAL.**

### 11.2 Decisions:

- App.No. 21.00549/FUL – North West Propshafts, Regent Street – Erection of container units for commercial self-storage use (retrospective) – **PERMITTED.**
- App.No. 21/01120/FULHH – 203 Chapel Lane – Part two storey, part single storey side, front and rear extension, including canopy to front elevation (following demolition of existing garage) – **PERMITTED.**

- 11.3 **Received after the agenda was sent out:** App.No. 21/00550/FUL – Land Rear of and adjacent to 44A Mill Lane - Change of use to storage of scaffolding and associated equipment, including storage of racking and a container unit (retrospective). **AMENDMENT:** A noise impact assessment has been submitted.

A resident has submitted a letter to Councillor Holgate asking for support from the Parish Council in objecting to this application. Councillor Holgate previously reported to the Clerk that he felt that objections to this amendment should be placed. Previous objections were sent and it was **RESOLVED** that the Parish Council re-submit those objections in regard to this amendment.



**12. HIGHWAYS** – None.

**13. CORRESPONDENCE / ITEMS FOR DECISION**

13.1 Letter from Chorley Council’s Rural Champion in regard to the proposed new prison at Ulnes Walton (sent with agenda to Parish Councillors). After discussion, it was **RESOLVED** to offer no comments.

**14. ITEMS FOR INFORMATION / FUTURE DISCUSSION**

14.1 The Register of Electors was published on 1 December 2021. Other than for the purpose of establishing whether any person is entitled to attend and participate in a meeting of, or take any action on behalf of, the parish council, or any person employed by or assisting your parish council may not:

- i. Supply a copy of the register to any person;
- ii. Disclose any information contained within it unless that information is also contained within the ‘open register’;
- iii. Make use of such information.

The Register has this year been sent in electronic format and will be stored on the Parish Council’s computer.

14.2 Lancashire’s Platinum Jubilee Celebrations – The Big Jubilee Lunch. Parishes around Lancashire are being asked to take part on Sunday 5 June 2022, by having street parties, picnics, or a bbq. It was generally agreed that this is something that could be organised for the Leisure Park and should be discussed again in the New Year.

The Chairman closed the meeting at 7.40 p.m.

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**Councillor Michael Atherton**  
**Parish Council Chairman**

