



# COPPULL PARISH COUNCIL MINUTES



**MEETING: PARISH COUNCIL  
WEDNESDAY 9 NOVEMBER 2022 - 7.00 P.M.  
SPRINGFIELD PARK LEISURE CENTRE, COPPULL**

**One minute's silence in respect of Remembrance Day**

**PRESENT:** Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair), Pauline Cobham, Matthew Crook, Steve Holgate, Sheila Makin, Maggie Peel-Impey and Susan Edwards (Clerk) – Councillor Ken McCrea was co-opted onto the council at item 8.3

**1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Parish Councillors Neil Coggins (No child care), Jan Colecliffe (working), Paul Eastham (ill health), Elaine Jones, Lynne Moores, Paul Taylor, Ash Whittaker (working), Chorley And County Councillor Julia Berry (Mayoral duty)

**2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**

**2.2 DECLARATION OF GIFTS** – None.

**3. AMENDMENT/APPROVAL OF THE MINUTES OF THE LAST MEETING HELD ON 19 OCTOBER 2022** – (emailed/distributed to Parish Councillors)

PROPOSED: Councillor P. Cobham

SECONDED: Councillor S. Holgate

**RESOLVED** - That the minutes of the above meeting be approved as a correct record.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.**

**4. ADDRESS BY CHRIS WALMSLEY, STREETSCENE SERVICES MANAGER, IN REGARD TO CHORLEY COUNCIL'S STREETSCENE STRATEGY** (sent with agenda to Parish Councillors). Chris is now the head of Streetscene and Waste and is visiting Parish Councils to discuss the streetscene strategy. Over the next three years, there will be five areas of focus:

- Biodiversity – parks and open spaces, looking at green options and reviewing how to control weeds.
- Green Operations – addressing climate change, reviewing the tools,

equipment and methods used in service delivery to reduce the environmental impact.

- Neighbourhood Improvements – bus shelters, making sure they are fit for purpose moving forward with an annual review. Enhanced street cleaning and targeting grot spots. A review of litter bins to meet demand and the litter picking schedule.
- Maximising technology and information – introducing asset management software, which will include play areas inspections, moving away from paper based systems.
- People and Culture –to ensure the service is sustainable and can meet future service demand.

All will be reviewed annually and the Parish Councils updated.

Councillor Holgate asked if work to a couple of ponds on the Blainscough Nature Reserve could be undertaken to improve the area? Chris mentioned that the Ranger and perhaps Probation Services could be utilised. A site visit to be organised.

Councillor Parkinson has received numerous complaint in regard to the road sweeping and weeds. The machine cannot access many parts of the gutters due to cars being parked – more now since people work from home. Chris stated that it would not be feasible logistically to send out letters to all residents in the Chorley borough when the machine would be visiting their roads, as this is dependent upon many factors, i.e. breakdowns, staffing, road works, etc. Gutter cleaning is scheduled for twice each year. If there is a particular request, it would be looked into.

Weed control – Chorley is going back to using a herbicide, as this gives much higher level of control.

The Chairman thanked Chris for attending and he left the meeting.

#### **5. POLICE REPORT – No report available.**

Statistics for September from the website are:

- Anti-social behaviour – 32
- Violence and sexual offences - 16
- Criminal damage and arson – 9
- Other theft - 4

This is a significant increase on the previous months.

All this information can be found on the Police website:

<https://www.police.uk/pu/your-area/lancashire-constabulary/coppull>

#### **6. COUNTY COUNCILLOR'S REPORT – Cllr Holgate had spoken with Cllr Berry prior to the meeting and the matters she would have brought up are included in the agenda.**

**7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.**

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.**

**8. GENERAL MANAGEMENT/FINANCE**

8.1 External Audit 2021/22 – Interim Report received (awaiting completion by the auditors). There is still nothing back from the Auditors and this is the same for other parish councils over the country (government allocated auditor).

8.2 Internal Audit 2022-23 (6 months audit) (sent with agenda to Parish Councillors). There are no concerns. The cost this year is £225.00.

8.3 Parish Councillor Vacancy – Co-option. There had been one Application for the vacancy, the details had been circulated to Parish Councillors in confidence.

PROPOSED: Councillor S. Holgate

SECONDED: Councillor M. Parkinson

That Ken McCrea is co-opted onto the Parish Council. This was agreed unanimously and Ken was welcomed to the Parish Council and joined the meeting at this time.

8.4 Local Government Pay Award 2022 (update). This has now been agreed by the unions and it was **RESOLVED** that it be implemented as soon as possible, back dated to 01.04.2022.

8.5 Salary Sacrifice. It was **RESOLVED** that the Parish Council would support this if an employee wished to go ahead with this.

8.6 Donation to the Methodist Church towards the Christmas tree (£50 last year). It was **RESOLVED** to pay the same amount again this year.

8.7 Purchase of stones for pathway on Leisure Park and more bark required. It was **RESOLVED** to order stones for the pathways, but to wait until spring to obtain more bark, as long as it meets the required thickness.

8.8 Budget/Precept- date for budget committee. A date to be set to sort out the budget for next year and Councillors M. Atherton, M. Parkinson, M. Peel-Impey, S. Makin and K. McCrea wish to be involved.

8.9 New Village Hall. There had been a few problems with building regulations and a demolition notice, but these have hopefully now been resolved. A committee to be set up to manage the overall build, to meet on Wednesday 23 November at 7pm. Councillors M. Crook, M. Atherton, M. Parkinson, P. Taylor and K. McCrea with to be involved.

8.10 Newsletter. The current one is now with the printing company and will be delivered towards the end of November. It was agreed to put in a list of what the Parish Council, Chorley Council and Lancashire Council have responsibility for in the next newsletter, together with information in regard to being a Parish Councillor, prior to the elections in May 2023.

8.11 Neighbourhood Plan. The transport meeting is taking place on Wednesday 16 November 2022 at 7pm in the Royal British Legion clubhouse on Springfield Road North. Refreshments will be available.

8.12 General Power of Competence – new book required £103.99. It has come to the notice of the Clerk that a new book is required to gain information on the GPC course she is due to undertake shortly. Therefore, it was **RESOLVED** that this book be purchased. The current book is the seventh edition, produced in 2012. The new book is the thirteenth edition, due out shortly.

8.13 Tree Survey – cost of taking down or crown reducing: (Further quotes awaited)

- Tansley Play area – two trees £550
- Allotments – 1 large tree £800
- Jubilee – multi trees £2,000

Another company is going to provide a quote, but it may take some time due to them being extremely busy at the moment.

8.14 Chorley Council, Neighbourhood Priorities Youth Activity Scheme in Coppull (sent with agenda to Parish Councillors). Chorley Council has £1,000 left in the pot for youth activities and have asked the Parish Council to work with them to utilise this for Coppull groups. The Chair and Clerk met with Tom Halstead in regard to this and it will hopefully open up some opportunities for the Leisure Centre as well.

8.15 Chorley Council, Play and Open Spaces Fund (sent with agenda to Parish Councillors). Grants up to £10,000 and £10,000 to £20,000 are available. It was **RESOLVED** to consider this when the budget is being set.

A funding event is also taking place at Chorley Council on Wednesday 30 November, 6.30 – 7.45 pm. This is the Lancashire Culture & Sport Fund Information Event. Two places have been booked for representatives of the Parish Council to attend.

8.16 Chorley Council, free daffodil bulbs – where to plant? It was **RESOLVED** that these be planted at the entrances to the village and also in the main shopping areas, Library bed, tubs, etc.

8.17 Coppull United FC Proposed Extension (sent with agenda to Parish Councillors). The Parish Council **RESOLVED** to support the proposed extension at

CUFC and will enquire if the Parish Council can submit the plans, as owners of the land.

- 8.18 Consideration of 10 year lease to Chorley Women operating from Coppull United Football Club, to enable them to obtain grant funding from the SA National League –Awaiting response from Solicitor. Information was brought to light that the Ladies Team may not now require a lease. The Clerk to contact Anne Smith and the Solicitor afterwards if this is confirmed.

**9. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY** (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council due to Covid-19 – maximum spend £500 – now raised to £1,000) – **None.**

**10. PLANNING** (Cllr. Coggins)

**10.1 Applications:**

- App.No. 22/01081/FULHH - **6 Chantry Place** – Conversion of part of integral garage to habitable accommodation. There are no external changes, no concerns - **SUPPORT.**
- App.No. 22/01044/FULHH – **85 Hurst Brook** – New two storey rear extension and single storey side extension, including demolition of existing garage. There is no quantifiable loss of amenity for the neighbours, but a potential for limited overshadowing of one neighbour. Chorley Council to be made aware of this and the Parish Council therefore remain **NEUTRAL.**
- App.No. 22/01043/FULHH – **292 Chapel Lane** – Erection of detached garage/workshop (following demolition of existing outbuilding) – Discussed at the last meeting, but received after the agenda had gone out – Agreed to **SUPPORT.**

**10.2 Decisions:**

- App.No. 22/00927/FULHH – **24 Sunny Brow** – Erection of a two storey side extension, single storey rear extension and front bay projections following demolition of an existing garage – **PERMITTED.**

**10.3 To consider** any planning applications received after publication of this agenda for which a response is required prior to the next meeting:

- App.No. 22/0114/FULHH – 22 Hurst Brook - First floor side extension and bay window to front elevation – this extension would increase the “terracing effect” between the dwellings, although it does not represent any other loss of amenity for the neighbours. The Parish Council’s position in similar situations has been to raise concerns with the Planning Department and it was felt that the council should remain consistent in the way it handles such matters. Therefore, the concerns to be raised with Chorley Council.

**11. HIGHWAYS**

- 11.1 LCC Speed Indicators Devices (SpIDs – Policy and procedures) (sent with agenda to Parish Councillors). New procedures for installing these have been issued by Lancashire County Council. Noted.
- 11.2 LCC Attachment to Lighting Columns (noted at the last meeting) (sent with agenda to Parish Councillors). A licence must be obtained (£70 per application) prior to anything being attached to lighting columns and at least 10 weeks’ notice to be given. Noted.
- 11.3 LCC Moving Traffic Consultation (sent with agenda to Parish Councillors). This consultation runs until 27 November 2022. The address is [movingtraffic@lancashire.gov.uk](mailto:movingtraffic@lancashire.gov.uk). The initial application includes 3 locations with prohibition of turns and a one way street. If the application is successful they would be granted the powers to enforce from around July 2023. LCC currently enforce parking restrictions and bus lanes throughout the county and this application would allow them to enforce certain moving traffic prohibitions, but it does not allow enforcement of speed limits or obstruction, these remain the responsibility of the police. Public participation is needed prior to the initial application being undertaken and Councillor Berry has asked that everyone consider if there are any issues in Coppull.

**12. CORRESPONDENCE / ITEMS FOR DECISION – None.**

**13. ITEMS FOR INFORMATION / FUTURE DISCUSSION**

- 13.1 Remembrance Day Service 10.00 am at St. John’s Church, followed by the service around the Memorial Stone at 11.00 am. Refreshments available afterwards at the Royal British Legion Club, Springfield Road North. Councillors M. Parkinson and L. Moores are representing Coppull at Chorley Council’s Remembrance Day Service this year.
- 13.2 Councillor Holgate asked if the Parish Council would again consider holding a Best Kept Front Garden / Hanging Basket competition. It was agreed that this would be considered in more detail at the next meeting.
- 13.3 Councillor McCrea thanked everyone for welcoming him onto the Parish Council and asked that Councillors support the Neighbourhood Plan, of which he is a member, as this is very much needed.

The Chairman closed the meeting 8.20 pm.

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**Councillor Michael Atherton**  
**Chairman**