



# COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL  
WEDNESDAY 9 OCTOBER 2019 - 7.00 P.M.  
SPRINGFIELD PARK LEISURE CENTRE,  
SPRINGFIELD ROAD NORTH, COPPULL**

**PRESENT: Parish Councillors Michael Atherton (Chair), Neil Coggins, Pauline Cobham, Janette Colecliffe, Matthew Crook, Paul Eastham, Elaine Jones, Sheila Makin, Lynne Moores, Maggie Peel-Impey, Paul Taylor, Susan Edwards (Clerk), Dorian Pilkington (Community Champion) and Chorley Councillor Alex Hilton**

**1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Councillors Nora Ball (unwell), Steve Holgate (another commitment), Marjorie Parkinson/Vice-Chair (holiday), Ash Whittaker (working)

**2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000).

- Councillors Mick Atherton and Pauline Cobham - Item 10.12 – Leisure Centre.
- Councillors Paul Eastham and Lynne Moores – Item 10.13 – Allotments.

**2.1 DECLARATION OF GIFTS** – None.

**3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 18 SEPTEMBER 2019** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor E. Jones  
SECONDED: Councillor N. Coggins

**RESOLVED** - That the minutes of the above meeting be approved as a correct record.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW REPRESENTATIVES OF OUTSIDE BODIES AND MEMBERS OF THE PUBLIC TO SPEAK.**

**4. COMMUNITY CHAMPIONS REPORT** – Dorian Pilkington reported that he had attended a meeting with the organisers and the Clerk to try and iron out the problems that the Champions are experiencing. It has been



frustrating for all concerned that progress has not been made, but it was agreed that as this role was new, it was a learning curve for everyone involved. It was agreed at this meeting that Dorian could undertake anything within the village which he was happy with and agreed it with the Parish Council. Dorian stated that he was very interested in becoming involved with the Neighbourhood Plan and would knock on doors to ascertain what residents feel about this project and also the project of a new village hall. Dorian would also be approaching local children through the correct avenues to try and get them involved in activities to help stop anti-social behaviour. Dorian also offered to help with the installation of the Christmas lighting, if required. In future, Dorian and the other champions will meet up with the Clerk, Chairman and Vice-Chair (other Parish Councillors can also attend if they wish) to enable more informal discussions to take place. The Clerk will inform everyone of when the meetings are, which will be at a convenient time for Dorian who has a full time job.

**5. POLICE REPORT – None.**

**6. COUNTY COUNCILLOR'S REPORT – None.**

**7. DISTRICT COUNCILLORS' REPORTS –** Councillor Alex Hilton reported on the following:

- Flooding problems on Chapel Lane – plant debris blocking the drains. Parking on pavements is a problem as the sweeper cannot get to the kerbs.
- The play area on Longfield Avenue is being redone.
- Subsidised bus fares to the Youth Zone are being looked into.
- Complaints regarding dog fouling and hanging dog bags in trees. New bins are being put in Yarrow Valley Park and Blainscough. It was noted that Coppull has the largest amount of bins that any other village in the Borough, all of which can now take dog fouling. Chorley Council has no funding for dog bag dispensers, so it would be up to the Parish Council to fund (this to be discussed further on in the meeting).
- There are some deprived areas in the village, with people walking to the food bank in Chorley or spending £5.50 on the bus. Not enough people are accessing it because of this and deliveries are trying to be set up. Chorley Council is looking into extending the free bus pass to people on low incomes. Councillor Crook offered to work with the food bank to deliver food to Coppull. The food is donated to the food bank, some of which is at the end of its shelf life. Storage within the village would also be beneficial, to allow people to collect from Coppull. Councillor Moore reported that the Friends of Coppull Library have been granted funding to set up a community garden at the back of the Library, helping people and children to learn how to grow their own food. Some fruit trees are also being planted on Longfield.



- LCC has changed some of the street lights to LED's but they are much dimmer and, a quarter of the original brightness, and residents are struggling to see. This is a health and safety issue. LCC is looking into switching some of the lights off at certain times to save money. This would leave many people very vulnerable and crime would increase. Cllr Hilton will raise with County Cllr Julia Berry. The Parish Council was also asked to send a letter to Keith Iddon at LCC in regard to this.
- The pavement on Clancutt Lane have not been repaired. Cllr Hilton to chase with LCC.

**8. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.**

**THE CHAIRMAN REIMPOSED STANDING ORDERS.**

**9. NO MEETING OF THE MANAGEMENT & FINANCE COMMITTEE** (next one due November 2019).

**10. GENERAL MANAGEMENT/FINANCE**

10.1 Accounts for July, August, September (SE/SM). Councillor Makin had checked through all the accounts and the balances were presented to those present. Full accounts will be emailed. As it is now half way through the financial year, the amounts against budgets was checked and all are in line. It was **RESOLVED** to appoint the Internal Auditor to check the half year accounts.

10.2 Election costs for uncontested election in May 2019 £520.50. The costs are for the paperwork involved. It was **RESOLVED** that the invoice be paid.

10.3 Current Village Hall – Request to use for public consultations. It was agreed that the village hall at the present time does not have the furniture or equipment for public use. The meeting room in the Leisure Centre has been suggested.

There have been a number of enquiries to use the hall and it was agreed that when a contract is arranged, it be part of the contract that the hall will be used as a voting centre at election time, so that the local school does not have to close for the day.

10.4 Neighbourhood Plan – Public Meeting – Booked for Wed. 15 January 2020 at 7pm in the Royal British Legion Club, Springfield Road North. Two people so far have put their names forward for helping with the neighbourhood plan. It will be advertised again inside the next newsletter.

10.5 Webinar notes on how to use neighbourhood planning to bring forward affordable housing for sale (emailed to Parish Councillors).



Councillor Colecliffe and the Clerk logged in to the webinar and notes from this have now been forwarded to Parish Councillors. It did illustrate how a neighbourhood plan would be beneficial for a community, but also how just one part of the neighbourhood plan would be very time consuming and how consultation with the public was essential for all parts of the plan.

- 10.6 Newsletter. It had been noted that there was a spelling mistake on the front cover – Calendar. Unfortunately, the spell check had not brought this up, possibly the American spelling, but also this had not been picked up from countless checks. However, it was agreed that this had at least shown that people are reading the newsletter! There had been a delay with delivery and the Clerk is trying to ascertain why from the printers and the delivery company.
- 10.7 Public Defibrillators (PT). Councillor Taylor had been looking into funding from the British Heart Foundation, but the criteria required could not be met. Therefore, he will look at other funding. The Spar shop in Coppull is still looking into providing a public defibrillator somewhere on the outside of their premises.
- 10.8 Storage of sand bags for public use in case of floods (PE). Councillor Eastham had been contacted by a resident during the recent heavy rain in regard to providing sandbags. A number of houses were almost flooded. Julia Berry had been contacted and Chorley Council, who will provide some sandbags, but storage is required. The Chairman stated that the old metal storage shed was now empty and they could be stored there, dependent upon the amount. Cllr Eastham to ascertain this. It was agreed that a public meeting to sort out where these could be obtained would be beneficial and County Cllr Berry to arrange this.
- 10.9 Play Area Reports. There are a number of items of equipment which need repair or new parts. It was agreed that necessary repairs, etc. be arranged as soon as possible. Quotes to be obtained for non-urgent repairs.
- Councillor Moores stated that the play area on The Grange is badly in need of repairs. As The Grange has now been adopted by Chorley Council, it would be their responsibility if the play area has also been adopted. Cllr Moores to contact Chorley Council.
- 10.10 Remembrance Day Parade. This takes place on Sunday 10 November at 9.30 am from the Royal British Legion Clubhouse on Springfield Road North. Councillor Holgate informed the Clerk that he will try and attend the event as Deputy Mayor, the Mayor will be attending the Chorley parade.



- 10.11 Chorley Council – Formal training for treating Japanese Knotweed. Councillor Taylor and Tony Blakeway, Lengthsmen, have been put forward for the second training event.
- 10.12 Leisure Centre update. Councillor Cobham reported that the decorating is ongoing and the café is being done in two weeks' time. There had been a bit of trouble with a number of children running riot in the reception area, defacing the register, but this has now ceased.
- 10.13 Allotments update & approval of bee keeping policy (policy & emails forwarded to Parish Councillors). The policy was unanimously agreed upon with the changes suggested by Councillor Eastham. This will now be given to the Allotment Association for them to circulate to members.
- 10.14 Dog Fouling (to be put on every PC agenda until further notice) Price for dog poo bags £15.60 per 1000 and dispensers £79.00 excluding vat. It was agreed that five dispensers and bags be ordered and placed in relevant areas around the village. Chorley Councillor Alex Hilton to provide the Parish Council with a list of the areas which have received the most complaints and to ask Chorley Council to do more enforcement. More signs regarding dog fouling to be looked into.
- 10.15 Village Grot Spots (to be put on every PC agenda until further notice). None.

## 11. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY

(After consultation with the Chair and Vice-Chair) – None.

## 12. PLANNING (N.Coggins)

### 12.1 Planning Applications:

- App.No. 19/00848/TPO – 60 Clancutt Lane – Application for works to a protected tree – TPO 5 2017 T1 Ash – Crown reduction to a max. of 3m – To leave the decision to the Tree Officer at Chorley Council.
- App.No.19/00902/FULHH – 23 Longworth Avenue – Part single, part two storey rear extension – **NEUTRAL.**
- App.No. 19/00846/FULMAJ – Land West of Coppull Enterprise Centre, Mill Lane - - Section 73 application to vary condition 3 (approved plans) attached to planning permission 16/00656/FULMAJ (detailed planning consent for the erection of 75 dwellings with associated access arrangements at land adjacent to Coppull Enterprise Centre), to amend the approved landscaping scheme removing any proposed landscaping



associated with works to the existing sewer and easement that are no longer required – **NEUTRAL**.

## 12.2 Planning Decisions:

- App.No. 19/00741/FULHH – 13 Lancaster Street – First floor side extension and single storey rear extension – **GRANTED**.
- App.No. 19/00780/TPO – 7 Chancery Close – Application for works to a protected tree – TPO2 Oak – Crown reduction of up to 2-3 metres – **GRANTED**.
- App.No. 19/00627/DIS – 60 Clancutt Lane – Application to discharge condition 4 (material samples) of existing planning permission – alterations to existing dwelling including removal and replacement of existing render, alteration of the window and door openings and increase in the extent of the driveway to accommodate an additional parking space – **GRANTED**.
- App.No. 19/00805/DIS – The Beeches Care Home, 25 Park Road – Application to discharge conditions of previous planning permission – Single storey extension to entrance, alterations and landscaping works , existing vehicular access and internal layout, provision of smoking shelter and bin store – **GRANTED**.
- App.No. 19/00282/FUL - Holt Farm, Wigan Lane – Erection of detached dwelling and garage (part retrospective – **GRANTED**.
- App.No. 18/00334/FULMAJ – Woodocks of Coppull Bridge Farm, Coppull Moor Lane - Change of use of existing buildings to storage use – Recommended for permitting full planning permission (to be decided on 8 October 2019) – **GRANTED**.

12.3 **Notification of Appeal** – 33 Bogburn Lane – Single storey front Extension – Noted.

## 13. HIGHWAYS

13.1 Parking Enforcement Requests (to be put on every PC agenda until further notice). None.

13.2 Speeding on Mill Lane and on Clancutt Lane (PT). The SpID device has been used on Mill Lane and most people found to be speeding were in fact the residents. The device will shortly be used on Clancutt Lane.

## 14. CORRESPONDENCE / ITEMS FOR DECISION-DISCUSSION

14.1 Chorley & South Ribble Shopmobility – Request for grant. It was **RESOLVED** not to give a grant at this moment in time.



14.2 Rural/Market Towns Group – helping to create the group and give a voice to countryside towns and some larger parishes (emailed to Parish Councillors). It was agreed to discuss this at the next meeting when everyone has had more time to look through it properly.

**15. ITEMS FOR INFORMATION / FUTURE DISCUSSION**

**THE CHAIRMAN CLOSED THE MEETING AT 8.20 P.M.**

**Dates of next meetings:**

**WEDNESDAY 13.11.19: 7.00 PM PARISH COUNCIL MEETING**  
**WEDNESDAY 27.11.19: 7.00 PM MANAGEMENT & FINANCE**

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**Councillor Michael Atherton**  
**Parish Council Chairman**

