



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL
WEDNESDAY 8 SEPTEMBER 2021 - 7.00 P.M.
MEETING ROOM, SPRINGFIELD PARK LEISURE
CENTRE, SPRINGFIELD ROAD NORTH, COPPULL**

PRESENT: Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair) – Pauline Cobham, Neil Coggins, Janette Colecliffe, Matthew Crook, Steve Holgate, Elaine Jones, Lynne Moores, Maggie Peel-Impey, Paul Taylor, Susan Edwards, (Clerk) and Chorley/County Councillor Julia Berry

1. ATTENDANCE/APOLOGIES FOR ABSENCE – Parish Councillors Nora Ball, Paul Eastham (due to meeting room), S. Makin (holiday), Ash Whittaker

2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**

2.2 DECLARATION OF GIFTS – None.

3. AMENDMENT/APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING DATED 11 AUGUST 2021 (emailed/distributed to Parish Councillors)

PROPOSED: Councillor P. Cobham

SECONDED: Councillor S. Makin

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.

4. POLICE REPORT – None.

5. COUNTY COUNCILLOR'S REPORT – Cllr Berry reported on the following:

- Food poverty – there is a community fund through LCC to get up to £1,000, this is on a larger scale than just Coppull. Food has been given out for six weeks at the Leisure Park and a report from this will be



available mid October. It is also a priority for Chorley Council to do something in Coppull to help with food poverty.

- Flowerpot Festival – this could be a “Coppull Live” event, like Chorley has, and funding is available for this. This could be built on the recent festival and many people have volunteered to help with this.
- Clancutt Lane roundabout – an Officer from Highways has been asked to meet to enable the petition to be handed over. Grange Drive roundabout will also be discussed.
- Proposed development off Darlington Street. An application has not been put in to Chorley Council for this. A group has been set up to object about this.
- Play space around Mill Street – children are using the green space to play, but are causing a disturbance to residents and are really too young to be out on their own.
- Green parking spaces, Mill Lane – hoping to identify somewhere to keep vehicles from being parked along the road.

6. DISTRICT COUNCILLOR’S REPORT – Cllr Holgate reported on the following:

- Anti-social behaviour – the figures have come down slightly, but there has been trouble with children kicking cars as they go by. District and County councillors to meet with police to see if they have some kind of strategy for combat this. It is not just Coppull that has these problems. LCC officers are working with difficult children and Inspire is engaging with schools and parents. There had been some fires on Tansley Play area and at the Leisure Park.

7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.

8. REPORT OF THE MANAGEMENT & FINANCE COMMITTEE MEETING HELD 25 AUGUST 2021 (EMAILED TO Parish Councillors) – To consider the recommendations made by the above committee and to decide/ratify the necessary action:

- 3.1 Accounts overview (emailed to Parish Councillors). This was an overview on how the finances are in conjunction with the budget. Full accounts for 6 months will be available at the next PC meeting.
- 3.2 Code of conduct for volunteer committees. Councillor Taylor is looking into this policy.
- 3.6 Vexatious policy & Fire Escape policy (emailed to Parish Councillors). It was



RESOLVED that both policies be adopted, but the notice for fire escape should detail where the fire escapes and the fire alarms are.

- 3.7 Machines required for gardener – Stihl hedge cutter £280 & pruner £245, power unit £385 approximately **OR** Echo power unit £359, hedge trimmer £350, plus a pruner. It was **RESOLVED** that the Echo machines be purchased. The Parish Council has public liability cover and will ensure the gardener is trained in using this type of equipment.
- 3.8 Bark for play area at Byron Crescent approximately £500. It was **RESOLVED** that this be obtained. Most of the items outlined on the play area inspection sheets have now been done. The zip line has had new bolts fitted, but it not back in use yet, as further checks are required.

9. GENERAL MANAGEMENT/FINANCE

- 9.1 Personnel Reports – distributed at the meeting. There were no concerns.
- 9.2 Leisure Centre lease and informal meeting report – amendments from Trustees (emailed to Parish Councillors). There are numerous amendments proposed to the lease and these were read out by the Clerk. It was proposed that a new lease be obtained which is not so technical. An independent Solicitor to be asked for advice.
- 9.3 Current Village Hall – Empty now, being cleaned and to be used by Friendship Group on a fortnightly basis – day to be arranged. The Mayor of Chorley to be invited to visit.
- 9.4 New Village Hall – plans not approved, to discuss proposals by Chorley Council. Chorley Council has stated that the plans will not be approved as they are and that the building needs to be moved forward by 3 metres. However, Councillors, the Chair and the Architect did not agree and stated that the plans did not contravene any regulations. It was **RESOLVED** to ask Chorley Council to meet up to discuss their proposals.
- 9.5 Pay Awards for Clerk and full-time Lengthsman (still being agreed between government and trade unions). Noted.
- 9.6 Neighbourhood Plan – Code of Conduct – Cllr Taylor is looking into this. Update – a public meeting is being held on 15 September at 7pm in the British Legion Club. The consultant, Julian Jackson, and Cllr Holgate to meet on Zoom with representatives from Chorley Council at 2pm the same day and will update at the evening meeting.
- 9.7 Newsletter. The newsletter has started to be delivered around the village.



- 9.8 Flowerpot Festival. This was a resounding success and can be built on each year. A letter of thanks to be sent to the organiser, Mary for arranging this event and the Parish Council will be involved again next year.
- 9.9 Laurels at Berry Garden – request to remove. Cllr Parkinson had taken photos and these were passed around. The gardener and Lengthsman have now cut the hedges back (as is done each year) and it was **RESOLVED** not to remove the hedges, but to “coppice” them.
- 9.10 Play area repairs update. As previously mentioned, the bark has been topped up at the Leisure Park and is to be ordered for Byron Crescent. Chorley Council has been asked to put back the swings which were taken down during Covid. Cllr Holgate asked to be copied into any future correspondence in regard to this.
- 9.11 Leisure Centre update. There has been an update in customers in the last ten days and schools will be back in soon. The classroom assistant course is also starting up again. The café is closing imminently, as it is not cost effective to run any longer. A drink and snack machine is to be installed.
- 9.12 Allotments update. There is a meeting of the committee at the end of September.
- 9.13 Dog Fouling (to be put on every PC agenda until further notice). No further problems received.
- 9.14 Village Grot Spots (to be put on every PC agenda until further notice). None reported.

10. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council due to Covid-19 – maximum spend £500 – now raised to £1,000 – **None**.)

11. PLANNING (N. Coggins)

11.1 Applications:

- App.No. 21/000947/FULHH – 189 Preston Road – Front porch, single storey side extension, 4 no. rear roof dormer extensions and 12 no. front roof dormer extensions – **SUPPORT**.
- App. No. 21/00733/OUT – 11 Goose Green Avenue – Outline application for the erection of a detached dwelling (bungalow or a house) – **OBJECT** as this is in the green belt.
- App.No. 21/00695/FULHH – 75 Pear Tree Avenue – Installation of rear balcony and erection of brick outbuilding (following demolition of timber shed) – Already **GRANTED**.



- App.No. 21/00745/FULMAJ – Alison Arms, 279 Preston Road – Erection of two buildings comprising 10 no. apartments (1-bedroom affordable homes) with associated communal open space, car parking spaces, vehicular maneuvering space, bins and cycle stores and hard and soft landscaping, including means of enclosure) and the creation of 10 no. replacement car parking spaces to serve the public house – **NEUTRAL** – conforms to regulations.
- App.No. 21/00550/FUL – Land rear of and adjacent to 44A Mill Lane – Retrospective change of use to storage of scaffolding and associated equipment, including storage of racking and a container unit. **OBJECT** on the grounds of loss of amenity, noise pollution and contravenes the residential use of land.
- Amendment – App.No. 21/00726/FULHH – 7 Hill View Drive – Erection of two storey side extension and single storey rear extension – the plans have been amended - **SUPPORT**.
- App.No. 21/01017/FUL – Blainscough Works, Blainscough Lane – Industrial development comprising 17 no “start up” units (use classes B22 and B8) – **SUPPORT**, it does not contravene any regulations.

11.2 **Decisions:** None.

12. HIGHWAYS

12.1 Parking Enforcement Requests (to be put on every PC agenda until further notice) – None.

13. CORRESPONDENCE / ITEMS FOR DECISION

13.1 The Queen’s Platinum Jubilee 2022 (info emailed to Parish Councillors)

13.2 The Green Flag Award (info emailed to Parish Councillors)

The above two items to be looked into in further detail by Parish Councillors and discussed again at the next meeting.

14. ITEMS FOR INFORMATION / FUTURE DISCUSSION

14.1 The Friends of Chisnall Community Woodlands will be on site on Thursday 16 September 2021 between 2pm and 4pm – these are volunteers who help out with pruning and balsam bashing.

15. CONFIDENTIAL MATTER – Personnel Matter – to approve the minutes of the Confidential Meeting held on 8 September 2021.

PROPOSED: Councillor M. Parkinson
SECONDED: Councillor M. Peel-Impey



RESOLVED: That the meetings of the above meeting are approved as a correct record.

The Chairman closed the meeting at 8.35 p.m.

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Councillor Michael Atherton
Parish Council Chairman

