



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL
WEDNESDAY 13 SEPTEMBER 2017 - 7.00 P.M.
SPRINGFIELD PARK LEISURE CENTRE,
SPRINGFIELD ROAD NORTH, COPPULL**

PRESENT: Parish Councillors M. Atherton (Chair), N. Ball (Vice-Chair), P. Cobham, N. Coggins, D. Cole, J. Colecliffe, M. Crook, P. Eastham S. Holgate, E. Jones, M. Parkinson, S. Thomson - S. Edwards (Clerk) and Chorley Councillor R. Toon

- 1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Councillors S. Makin (holiday), M. Peel-Impey (holiday), P. Taylor (another commitment) and Chorley Councillors J. Fitzsimmons and A. Whittaker
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000)

- Cllr N. Coggins – Item 12.1 – Planning – 2 Poplar Drive
- Cllr P. Eastham – Item 10.15 - Allotments

2.1 DECLARATION OF GIFTS – None.

- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 09 AUGUST 2017** (emailed/distributed to Councillors)

AMENDMENT: Item 8, 3rd paragraph – Recommendation to hold the Management & Finance committee meetings every three months, or as and when required – next meeting should say “October 2017”.

PROPOSED: Councillor N. Ball

SECONDED: Councillor N. Coggins

That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OUTSIDE REPRESENTATIVES AND MEMBERS OF THE PUBLIC TO SPEAK (20 minutes allowed in total).

- 4. POLICE REPORT** – None.
- 5. COUNTY COUNCILLOR’S REPORT** – None. With regard to flooding on Chapel Lane and at Tansley Avenue, Councillor Holgate agreed to contact County Councillor Berry to ascertain what progress has been made.



6. BOROUGH COUNCILLORS' REPORT

- 6.1 Councillor R. Toon asked for Councillors views on obtaining signage through LCC for footpaths, to which could be added local heritage signs. A discussion ensued and it was agreed that Councillors would make a list of proposed sites for signs in their area, for discussion and prioritizing at the next meeting. Cllr Toon offered to give £250.00 towards this project from his Chorley Council funding allowance.

Councillor Ball asked for a sign to be placed on Spendmore Lane to show where the Leisure Centre is. Trustees for the centre said that there is no money to spend on signs, as any spare money was needed to replace necessary equipment in the centre.

At this point Councillor Toon left the meeting.

- 6.2 Councillor A. Whittaker sent his apologies but asked for the following to be mentioned:

- Chorley Youth Zone – the building is now taking shape and will be a good venue for the future.
- Camelot Development – An application has been put in for 200 houses, with an additional 20,000 sq.ft. for starter homes and 10,000 sq.ft. for office blocks. This development will have a big impact on Coppull and the surroundings villages. A meeting is to be arranged shortly to consider this application, to which the Parish Council will be invited.

- 7. PARISH AND COUNTY COUNCILLOR'S REPORT** – Councillor Holgate reported that the financial situation at LCC has not improved. The new admin may receive extra money from fracking, which could make the council more financially sustainable going forward. There is no confidence in the administration at the moment.

- 8. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC** – None.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE.

- 9. NO MEETING OF THE MANAGEMENT & FINANCE COMMITTEE THIS MONTH**

10. GENERAL MANAGEMENT & FINANCE

- 10.1 **Monthly Accounts** (emailed quarterly after balancing at the end of September, December and March – ½ yearly projection at the end of September and budget in November).
- 10.2 **Completion of the External Audit for year 2016-17** – a copy of the annual return was distributed to all members. There are no matters arising. The annual return and certificate was approved and accepted by the council. It was agreed that the invoice for £480.00 including vat be paid.



- 10.3 Newsletter – the current issue has now gone to print. It was recommended that the health information be placed in the newsletter for each issue if possible, or every other issue. The deadline for the next issue is Monday 13 November. Articles received after this date will not be able to be included in that issue.
- 10.4 Photography Competition in conjunction with Home Truths Estate Agents – Information regarding the competition has gone into the newsletter and will be advertised further by Home Truths.
- 10.5 Village Hall – Improvements and work to trees at back. Improvements to the interior and exterior of the hall were completed during the school holidays. A resident has asked for the conifer trees at the back to be “topped”, as they are blocking light from his garden. The Chairman to take a photo.
- 10.6 Coppull Youth Centre update. The keys have now been handed back to the Parish Council. All Councillors are requested to view the building before a decision is taken on its future use. It was agreed to suspend the phone lines until the building is in use.
- 10.7 Jubilee Garden update. Chorley Council has agreed to donate £1,000 towards the improvements at the Jubilee Garden and also to treat the Japanese Knotweed. The treatment will commence shortly and be undertaken over a two to three year period. The cutting down of three trees to thin them out will be done shortly and smaller trees will be planted, together with bee friendly plants and wildflowers.
- 10.8 Signposting in the Village – discussed under Item 6.1.
- 10.9 Painting of Murals – requested by Cllr. R. Toon. The Clerk to contact Cllr Toon to request further information.
- 10.10 Public Defibrillator at the Spar Shop, Spendmore Lane. Three quotes have been received and the cost is working out between £1,190 and £1,249, plus vat. The Spar Shop are keen to take on this project, but would like to know if there is any other funding. It was agreed to apply for funding from the Parish Champion and County Councillors for what difference is left after the Spar Shop donate.
- 10.11 Plan for the Village (Proposals for Five, Three or One Year) or Neighbourhood Plan. It was generally agreed that a Neighbourhood Plan may not be cost effective, but it would be advantageous to undertake a plan in conjunction with Chorley Council’s Local Plan. To be discussed again at the next meeting.
- 10.12 General Data Protection Regulation (GDPR). The Society of Local Council Clerks is offering a webinar to run through the new regulation. It was agreed that the Clerk put her name down for the webinar. If any councillor wishes to attend, please inform the Clerk as soon as possible. It was also agreed to write to the Chief Executives of LCC and CBC to ascertain if there are to be any courses held on this matter in the near future.



10.13 Flowerbed sponsorship. Rivington Nurseries are considering sponsoring a flowerbed, but would want to donate towards it, not actually look after it themselves. It was agreed to ask the Parish Council's gardener how much it would cost in time and materials to look after the triangle of land near the Wheatsheaf and also the bed with the plough at the Berry Garden.

10.14 Sensory garden – quotes for new timber. Two quotes have been received, one for fitting timber sleepers and steel posts for £1465.00 and one for removing all rotten logs including concrete foundations and replacing with same for £2,995.00.

PROPOSED: Councillor N. Ball

SECONDED: Councillor E. Jones

That the quote for fitting sleepers be accepted.

It was also agreed that the wood on the small children's play areas be checked.

10.15 Allotments update. The drains have been put in for the new allotments and the gravel paths have laid. Fencing off the allotments is the next job, but further funding is required. The exact figure that is still needed for the fencing to be forwarded to Cllr Holgate.

10.16 Dog Fouling (to be put on every PC agenda until further notice). Chorley Council has been in the village with the paint and stencil in respect of dog fouling. Chorley Council to be asked if the Parish Council could also have a stencil and paint to do further areas in the village.

10.17 Village Grot Spots (to be put on every PC agenda until further notice). No concerns at the present time.

11. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY

(After consultation with the Chair and Vice-Chair) – None.

12. PLANNING (S.Holgate/N.Coggins) – Councillor Holgate stated that due to other commitments he would be happy to step down as the planning representative if Cllr Coggins would be willing to take over this role. Cllr Holgate would be more than happy to provide advice on any application if this was required. Cllr Coggins agreed to take over the role of Planning Representative on behalf of the Parish Council.

12.1 Planning Applications: (Responses sent due to time constraints)

App.No. 17/00786/FUL – Coppull Moor Lane Nurseries, Coppull Moor Lane – Section 73 application to vary condition of previous planning permission for the erection of a single detached dwelling house, to allow for a material amendment to the approved plans to enable the addition of a two storey side element – **No objections.**



- App.No. 17/00750/MNMA 23 Park Road – Minor non-material amendment to previous planning approval, comprising an increase in the floor area of the garage and office, by moving the 'dog-leg' to the south facing garage wall 1.5m – **No objections.**
- App.No. 17/00784/PDE – 4 Ash Road – Single storey extension to rear- **No objections.**

Applications to consider:

- App.No. 17/00758/FULHH – 2 Poplar Drive - First floor extension to front and alterations to front elevation following garage conversion – Although there are **no real objections** to this proposal, concerns to be expressed that creating an additional room by conversion of the garage should result in an additional parking space, as stated in the Chorley Local Plan.
- App.No. 17/00788/AGR – Woodlands, 31 Preston Road – Agricultural determination for the erection of an agricultural building for the storage of agricultural machinery and farm produce – **No objections.**
- App.No. 17/00700/FUL – Garages 30m north of 1 Shelly Close – Erection of 2no. street lighting columns to previously approved development of 5 no. two storey houses, 1no. bungalow and 4no. flats with associated car parking, access formation and landscaping – **No objections.**
- App.No. 17/00859/FULHH – 34 Mavis Drive – Erection of part single and part two storey side/rear extension – **No objections.**

12.2 Planning Decisions

- App.No.17/00672/FULHH – 71 Claytongate – Single storey extension to rear and construction of garage and outbuilding (following demolition of existing garage) – **GRANTED.**

13. HIGHWAYS

- 13.1 Parking Enforcement Requests (to be put on every PC agenda until further notice). **None.**

14. CORRESPONDENCE / ITEMS FOR DECISION-DISCUSSION

- 14.1 Chorley Council – Public Path Diversion Order made on 16 August 2017 for part of public footpath No. 23 (to the north of Coppull Enterprise Centre towards bridleway 22, comprising about 50 metres in Length, in respect of an approved application by Miller Homes for 75 dwellings – **Noted.**

- 14.2 There has been some trouble on John Street recently, when the Police were called out to a party which spilled out late at night into the grounds of St. John's Church Hall causing a disturbance. It was agreed that a fence would be beneficial. The Vicar to be approached in regard to this.



15. ITEMS FOR INFORMATION / FUTURE DISCUSSION – None.

THE CHAIRMAN CLOSED THE MEETING AT 8.12 P.M.

Dates of next meetings:

WEDNESDAY 11.10.17: 7.00 pm PARISH COUNCIL

WEDNESDAY 25.10.17: 7.00 pm MANAGEMENT & FINANCE

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Councillor M. Atherton
Coppull Parish Council Chairman

