



COPPULL PARISH COUNCIL

DRAFT MINUTES



MEETING: PARISH COUNCIL
WEDNESDAY 13 JULY 2022 - 7.00 P.M.
COPPULL VILLAGE HALL, CHAPEL LANE, COPPULL

PRESENT: Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair), Pauline Cobham, Lynne Moores, Maggie Peel-Impey, Paul Taylor, Susan Edwards (Clerk) and Chorley Councillor Ryan Towers

- 1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Parish Councillors Nora Ball (ill health), Neil Coggins (Covid), Jan Colecliffe (working), Paul Eastham (ill health), Steve Holgate (a prior commitment), Elaine Jones (ill health), Sheila Makin (another commitment), Ash Whittaker and County / Chorley Councillor Julia Berry

It was **RESOLVED** to give a further dispensation to Cllr Paul Eastham, who has missed six consecutive meetings of the Parish Council due to ill health – agreed unanimously.

- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**
2.2 DECLARATION OF GIFTS – None.

- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE LAST MEETING HELD ON 15 JUNE 2022** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor P. Cobham
SECONDED: Councillor L. Moores

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.

- 4. POLICE REPORT** – None available. Statistics for May are:
 - Anti-social behaviour 16.
 - Violence and sexual offences 17.
 - Criminal damage and arson 9.
 - Public Order 4

All this information can be found on the Police website:

5. COUNTY COUNCILLOR'S REPORT – Apologies from County and District Councillor Julia Berry, who had updated the Chairman prior to the meeting.

6. DISTRICT COUNCILLOR'S REPORT – Councillor Towers informed the Parish Council that he was newly elected in May this year and had lived in Coppull for the last two years. He reported on the following:

- The food club in the Methodist Church is doing well and is a good community hub now, with a social aspect and information given from Citizens Advice, NHS and Chorley Council. Cllr Towers has received four case works as a result of his involvement; three have had a successful outcome, one is still outstanding (ASB), but a resolution is hopeful. Chorley Council has donated £1,000.00 to the food club to help with families over the summer holidays. Local families are struggling at the moment and this money will help to focus on staple foods for the families. The club is a vital part of the community.
- Cllr Towers has worked with Cllr Berry in regard to speeding around Chapel Lane and liaised with LCC to get some signage. The Parish Council has also received a banner from LCC which has been located on the Village Hall railings. The banner can be rotated to different locations, but further banners have also been requested.
- There are issues with reporting crime, people sometimes feel intimidated. The Police have been asked to increase visibility in certain areas and cards have been put through doors and posters put up to inform people that they can be anonymous. Crimes need to be reported in order to build up a case to get funding for services.
- Cllr Towers was informed that drug dealing has been noticed on the Leisure park and the cameras have still not been returned. A Police presence would need to be in the early evening. Problems are also manifesting on Chapel Walk, people are scared to come out of their homes after 7pm. The Police are aware of this, but it was stressed that crimes must be reported to enable the police to tackle them.

7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.

8. GENERAL MANAGEMENT/FINANCE

- 8.1 Accounts – April, May & June Royal Bank of Scotland – Cllr Makin has undertaken the three month check of the accounts and there are no concerns.
- 8.2 Internal Auditor's Report and External Audit. The AGAR and Internal Auditor's Report was circulated to those present. There were no concerns from the Internal Auditor.

Unfortunately, the Clerk had to apply for an extension to the deadline as the Internal Auditor could not complete the audit in time, due to personal circumstances. As a result of this, there will be an "Except for" matter on the External Auditor's report and possibly a charge. The Internal Auditor has only charged £220 for the whole year, instead of £200 each for two audits. Also, the Internal Audit has now to be completed prior to the approval of the accounts/AGAR. Therefore, approval is again required for Section 1 & 2 of the Annual Return (AGAR) for the External Auditors

PROPOSED: Councillor M. Parkinson

SECONDED: Councillor L. Moore

That Section 1 of the Annual Return (AGAR) Annual Governance Statement, be approved as a correct record.

PROPOSED: Councillor M. Parkinson

SECONDED: Councillor L. Moores

That Section 2 of the Annual Return (AGAR) Accounting Statements, be approved as a correct record.

The above was unanimously agreed by those present.

- 8.3 New Village Hall – contract and formation of committee – so far MA/MP/MPI/JC. The Parish Council's Solicitor is drawing up a contract for the contractor and when this is ready the committee will meet. Councillors N. Coggins and P. Taylor will also be on this committee.
- 8.4 Consideration of 10 year lease to Chorley Women operating from Coppull United Football Club, to enable them to obtain grant funding from the SA National League – Coppull United also doing taster sessions for the local youth on a Saturday morning, in conjunction with Chorley Council's Neighbourhood Priority – Coppull Youth Engagement (previously emailed to Parish Councillors). The Clerk to contact the Secretary, Anne Smith, to ask her to put all her requests in writing, so that there is no misunderstanding of what is actually required and the Parish Council's Solicitor also to be contacted for advice.
- 8.5 Current Village Hall – an enquiry for using the hall for a short period of time for children's parties may not come to fruition, as it was felt the hall was not large enough. However, two evenings have been booked for Zumba in August.
- 8.5(2) Annual Picnic in the Park event – formation of committee (Councillors & volunteers). The following Councillors have offered to be on the committee: M. Parkinson, J. Colecliffe, M. Peel-Impey – also the Clerk, Angela from A1 Fitness and members of the Neighbourhood Plan Committee. It had been suggested that the first meeting take place in early September, to set up the committee, chaired by a Parish Councillor, and to arrange a date for successive events.

- 8.5 Planters for Springfield Nursing Home wall – are more required? It was suggested that at least one more be obtained so that they are even on both sides of the entrance to the Nursing Home, or possibly three. It was also suggested that they be planted up with winter flowers after the summer.
- 8.6 New wooden or steel crossbeams required for the Buccaneer Tower on Springfield Leisure Park due to rotting – Supply only £2,245.45 – Supply & Fitting £8,181.82. It was **RESOLVED** to obtain the steel cross beams on supply only, as the Chairman had contractors who could fit and Cllr Taylor could supply the scaffolding equipment. The Clerk to check with the insurance company that this would be acceptable.
- 8.7 Fencing needed at the rear of the Berry Garden – residents using it as a route from their garden and tipping garden refuse – cost of fencing & fitting approximately £300. It was **RESOLVED** that, in the first instance, a letter would be sent to the resident concerned, asking them to refrain from fly tipping and using the garden as a route.
- 8.8 Purchase of hedge trimmer with 2 batteries and charger. It was **RESOLVED** to order this equipment as soon as possible at a cost of approximately £400 plus vat.
- 8.9 LCC Public Rights of Way Scheme – Two grants available – Public rights of way – local delivery scheme 2022-23 and a Biodiversity Small grant Scheme. It was **RESOLVED** that the Parish Council would take up both offers, strimming the public footpaths for the local delivery scheme and for hedgehog houses, bird boxes, bug house and wildflower seeds for the Leisure Park.
- 8.10 CCTV cameras on the Leisure Park and Spendmore Lane – to be fitted in July. Councillor Julia Berry will be contacting Chorley Council to obtain the date in July.

9. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council due to Covid-19 – maximum spend £500 – now raised to £1,000)

- Old school bell for next event for the town crier £19.95
- 2 Signs for Leisure Centre car park – parking at own risk - £36.00
- Sign for Byron Crescent Play Area (previous one missing) £33.00

The Parish Council **RATIFIED** the above expenditure.

10. PLANNING (Cllr. Coggins sent in the following recommendations)

10.1 Applications:

- App.No. 22/00555/FUL HH – Fiddlers Nook Farm, 46 Jolly Tar Lane – Erection of 2no ground mounted solar photovoltaic (PV) arrays – **No objection** placed at the last Parish Council meeting,

but came in too late be put on the agenda.

- App. No. 22/00693/FULHH – 23 Shelley Close – Front boundary fence, 1.524m in height. The fence is quite high, but does not appear to represent a burden to the neighbours, given the first 2m will be lowered. The Council remain **neutral** with respect to the application.
- App.No. 22/00658/FULHH – 56 Lancaster Street – Part two storey, part single storey rear extension, single storey side extension and associated alterations (following demolition of existing single storey rear extension and conservatory). This is a well-considered two storey extension with minimal footprint externally, and sensitively sited windows. The proposed development does not constitute a loss of amenity for the neighbours and does not represent overdevelopment of the curtilage. The Council **support** the application.

10.2 **To consider any planning applications received after publication of this agenda for which a response is required prior to the next meeting**

- Application No. 22/00711/FULHH - 43 Wigan Lane - Part first floor, part single storey side/rear extension (following demolition of existing extension), new pergola, and raised patio to a maximum height of approximately 1.15m with glazed balustrade to a maximum height of approximately 1.1m.

AND

- Application No. 22/00713/FUL – 43 Wigan Lane - Erection of detached carport/garden store and detached outbuilding and formation of timber decking patio area (following demolition of existing outbuildings)

Whilst the new outbuildings are considerably larger than the ones being replaced, they are not out of keeping with, or over-development of the curtilage. They do not represent a loss of amenity to the neighbours. The proposed extension to the main dwelling is also well proportioned and does not appear to cause any loss of amenity for any neighbours. The Council **supports** these applications.

10.3 **Decisions:**

- App.No. 22/00166/FULHH – 5 Moss Lane – Single storey side/rear extension – **GRANTED.**
- App.No. 22/00467/FUL – Moss House Barn, Coppull Moor Lane – Demolition of existing barn and erection of one detached dwelling house and new vehicular access point – **GRANTED.**
- App.No. 22/00400/FULHH – 232 Preston Road – Single storey porch with replacement front canopy – **GRANTED.**
- App.No. 22/00616/NOTY – Junction of Coppull Road and Birkacre

Road – Notification of intention to install 1no. 9m high pole for the provision of fixed line broadband electronic communications apparatus – **GRANTED.**

- App.No. 22/00351/ADV – 3 Spendmore Lane – Application for advertisement consent for the display of 1 no. non-illuminated banner sign (retrospective) – **GRANTED.**
- App. No. 22/00393/FULHH – Golden Meadow Farm, 179 Chapel Lane – Construction of children’s playhouse on raised platform (retrospective) – **GRANTED.**

10.4 Darlington Street update. Chorley Council was to meet tomorrow to decide on this application, but it has been deferred until an Inspector from LCC has visited site when the schools are finishing to see just how busy the area gets. The increased traffic from construction and then additional residents would put an additional danger to the school children and parking is already horrendous.

11. HIGHWAYS

11.1 LCC – Speed banner on Chapel Lane – looking at other suitable places to rotate the banner and further banners have been requested. Cllr Berry is also looking into getting A3 signs for problem areas.

11.2 Public Inquiry re railway subway – proposed new date Tuesday 11.10.2022 not yet confirmed - most likely to be held in the British Legion Club.

11.3 Chapel Walk incidents (Cllr J. Berry). The Clerk and residents have emailed GLB Lettings Ltd who now own the properties on Chapel Walk, informing them of the fly tipping, overgrown hedges and anti-social behaviour. Cllr Moores is undertaking a project with Jigsaw Homes to put in community gardens and stated that the residents informed her that they are afraid to come out of their houses due to the anti-social behaviour. The Clerk to forward the email address to Cllr Towers who will follow this up.

12. CORRESPONDENCE / ITEMS FOR DECISION

12.1 Chorley Council – Neighbourhood Planning and Transport Decarbonisation Toolkit for use with Neighbourhood Plans (forwarded to members of the Neighbourhood Plan Committee). A copy of this to be forwarded to Cllr Towers and again to Cllr Peel-Impey.

13. ITEMS FOR INFORMATION / FUTURE DISCUSSION

13.1 LCC – Love Clean Street apps – reporting faults on the app (previously emailed to Parish Councillors). This has also been put on social media and will be put in the next newsletter.

13.2 LCC – Mario System re-launched (previously emailed to Parish Councillors). Noted. More information can be viewed at:

- 13.3 LCC - Consultation on Pan-Lancashire Draft Pharmaceutical Needs Assessment 2022 (previously emailed to Parish Councillors). The consultation runs from Friday 1 July to Thursday 1 September 2022. Cllr Peel-Impey to liaise with the Clerk to complete.
- 13.4 Chorley Council Neighbourhood Priority - Coppull Youth Engagement Programme (previously emailed to Parish Councillors) Working with Coppull United FC and other local organisations to provide activities and free sessions over the summer holidays. Noted.
- 13.5 Parish & Town Councils Newsletter Summer 2022 (photo of Jubilee Beacon inside). Very pleased to see a photo of Coppull's Jubilee Beacon in this issue, together with photos from other participants.
- 13.5 SLCC – Re-wilding Slides (previously emailed to Parish Councillors). The Clerk to obtain more information in regard to supporting parishes to help them create/improve existing ponds.
- 13.6 A house from The Brambles, fronting Spendmore Lane, has a large bush which is encroaching the pavement, but also restricting the view for drivers exiting Clancutt Lane onto the mini roundabout. LCC to be informed.
- 13.7 It was suggested that a McMillan Coffee morning be held again at the Leisure Centre. The Clerk has previously organised one, but stopped as there were so many others in the vicinity and not many people came.
- 13.8 The Grange play area is in need of some attention, as are some of the grassed areas. Unfortunately, it is not yet adopted by Chorley Council and the builders are refusing to do any maintenance work. Cllr Towers will follow this up.

The Chairman closed the meeting 8.00 pm.

.....
Councillor Michael Atherton
Parish Council Chairman