



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL
WEDNESDAY 13 JUNE 2018 - 7.00 P.M.
SPRINGFIELD PARK LEISURE CENTRE,
SPRINGFIELD ROAD NORTH, COPPULL**

The Chairman welcomed new Councillor Ashley Whittaker to the Parish Council.

PRESENT: Parish Councillors Michael Atherton (Chair), Pauline Cobham, Neil Coggins, Janette Colecliffe, Matthew Crook, Paul Eastham, Steve Holgate, Marjorie Parkinson, Paul Taylor, Ashley Whittaker - Susan Edwards (Clerk) and Chorley Councillor Alan Whittaker

- 1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Councillors Nora Ball (another commitment), David Cole (another commitment), Elaine Jones (unwell), Sheila Makin (holiday) Maggie Peel-Impey (holiday)
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000)
 - Cllr Michael Atherton – Item 9.11 - Springfield Park Leisure Centre
 - Cllr Pauline Cobham – Item 9.11 - Springfield Park Leisure Centre
 - Cllr Paul Eastham – Item 9.12 - Allotments
 - Cllr Ashley Whittaker – Item 9.12 - Allotments

2.1 DECLARATION OF GIFTS – None.

- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 09 JUNE 2018** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor N. Coggins

SECONDED: Councillor J. Colecliffe

That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW REPRESENTATIVES OF OUTSIDE BODIES AND MEMBERS OF THE PUBLIC TO SPEAK

- 4. POLICE REPORT** – None.
- 5. COUNTY COUNCILLOR'S REPORT** – None.



6. DISTRICT COUNCILLORS' REPORTS

6.1 Councillor Alan Whittaker reported as follows:

- Travellers on Bogburn Lane – They arrived over the weekend, but Chorley Council were contacted and they left on the following Tuesday and Chorley Council cleaned up the mess they had left. In order to prevent this happening again the residents have suggested that there should be some sort of barrier. Posts put into the ground would be suitable, leaving enough access for the mower. The Chief Exec at Chorley has been asked if this could be considered as a matter of urgency.
- Safeguarded land (land that is safeguarded for development) – more building land will be sought after the current policy ends. Anyone can put land forward and it will be considered.
- Meeting of the Southern Parishes – the proposed footpath on Clancutt Lane was brought up. They are waiting for LCC to give their go ahead.
- Charnock Richard Services – New signs are to be installed at the entrance to the services and from July access will not be allowed for the motorway. There will be number plate recognition and this will have an effect on the community around the services. Drivers will have to go to Chorley, Standish or Leyland to access the motorway. The MP for Chorley has been trying to get another access opened between Standish and Leyland, but this would require a tremendous amount of infrastructure. The closure is by Welcome Break to stop commuters using their car park, some of whom will be car sharing. There have been vehicles parking on the bridge and also on the corner near Camelot. This could impact on the weight capacity for the bridge. Cllr Holgate will bring this up with County.

6.2 Councillor S. Holgate reported on the following:

- Training course to help when applying for funding – this will help with completing forms to apply for funding for third sector organisations. There is a beginners' course and an advanced. Cllr Holgate offered to do both courses, as there are no longer councillors' allowances to distribute to local organisation and grants across the board are also drying up. Chorley Council used to have a full time funding officer, but this is no longer the case. Cllr Holgate will photocopy the notes and circulate them to anyone who is interested.
- Grit bins – A group is being set up to look into the siting of grit bins and filling them and also to ascertain the condition



of bins already insitu. The Chairman informed of where the bins are in Coppull. Cllr Holgate to forward on to Cllr Julia Berry.

- Planting trees in the Borough – Cllr Holgate is growing oak trees and is trying to get Chorley Council to plant more trees around the borough, in particular orchards. There may be a possibility for more trees to be planted at Blainscough Nature Reserve.

7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC. None.

THE CHAIRMAN REIMPOSED STANDING ORDERS

8. NO MEETING OF THE MANAGEMENT & FINANCE COMMITTEE IN MAY 2018 (due to the Clerk and Councillor Colecliffe attending a funding event at Chorley Council)

9. GENERAL MANAGEMENT/FINANCE

- 9.1 Accounts (Three months accounts to be presented at the July Parish Council Meeting and quarterly thereafter – all accounts can be viewed at the Parish Council office).
- 9.2 Telephone/Broadband Provider – Unfortunately, due to the high cost of leaving Unicom whilst in a contract, they will remain as the provider until the contract ends. They have, however, agreed to give a discount until that time.
- 9.3 Personnel Reports and holidays booked. Councillors M. Atherton and M. Parkinson approved the personnel reports as a correct record. The Clerk is on holiday for a week commencing 25 June and Tuesday and Wednesday of the following week.
- 9.4 General Data Protection Regulation information. Policies have now been put in place and employees and other people for whom the Parish Council holds information have been notified. Shredding of old paperwork is ongoing.
- 9.5 Policies. Councillor Peel-Impey will check through all the policies, including the GDPR, on her return from holiday.

Councillor Holgate requested that the Parish Council contribute £100 to the Library, who are initiating reading sessions with children who are struggling to read, which includes reading to dogs. This encourages the children, as the dogs are of course non-judgemental. The money would be used towards bean bags for the children to sit on. Councillor Holgate asked if a policy could be reintroduced for giving grants to local causes. This will be put on the next agenda for discussion.

- 9.6 Jubilee Garden. Work is continuing on the garden, the mushroom seats and table have been received, but need varnishing before setting into the ground. Bee friendly bushes



have been planted, courtesy of Hic-Bibi Nurseries, and the area has been strimmed appropriately for the season (leaving any wildflowers). Further work on the paths and the seats, and additional planting as necessary is ongoing.

- 9.7 Chorley Council – Clerks Liaison Committee 5 July 2018. The Clerk will attend this meeting. If there is anything that Councillors would like brought up, please let the Clerk know asap, as this needs to be put on the agenda.
- 9.8 Chorley Council – Neighbourhood Area Meeting – Southern Parishes 5 June 2018 and Borough/Parish Liaison Committee 18 July 2018 (SH).
- 9.9 Central Lancashire Open Spaces Study. A lengthy discussion took place on whether or not to take part in this study. A vote was taken as follows:
- Councillors present voted not to complete the survey, with the exception of Councillors M. Crook and S. Holgate who abstained.
- Cllr Holgate said it would be in the Parish Council’s best interest to produce a neighbourhood plan. If it was in the plan to keep land as greenbelt, it could not be changed.
- 9.10 Youth Zone Visit Wednesday 20 June 2018 at 11 am. Interested Councillors to attend.
- 9.11 Leisure Centre Update (PC/MA). A new trampoline bed is required at a cost of £1,400. This is wear and tear and is ongoing for the eight beds. A visit has been arranged to visit the new Youth Zone in Chorley for Wednesday 20 June at 11am. It will be interesting to see how they operate and how it will effect the Leisure Centre. There is a membership fee and 50p charge each time they visit, which the Leisure Centre can’t compete with
- 9.12 Allotments Update (PE). Vandals have been on the site again and ripped up some strawberries, feel this is just children. The lock has also gone missing. There have been problems with water during this dry season and another stand pump is to be put up near the toilet. A half plot could be made available, or a suggestion has been to put on a communal polytunnel. This would be provided out of the money received from Tesco (£1,000). The Parish Council had no objection to the tunnel if this is what the majority of allotment holders want. The rent is due in July and has to be paid in advance, but just up to December 2018 and then afterwards for the whole year. Advice to be taken on changing the tenancy agreement, as at the moment action can only be taken on someone if they have not done any work after 21 days and then they are given 40 days to make the changes. It was agreed that this should be changed to 7 days and then notice given.



9.13 Dog Fouling (to be put on every PC agenda until further notice). Cllr Colecliffe has used the stencils to paint around dog fouling in targeted areas and has also put up plastic bottles with dog bags to see whether this helps.

9.14 Village Grot Spots (to be put on every PC agenda until further notice). No known areas at the present time.

10. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY

(After consultation with the Chair and Vice-Chair)

- Flag to commemorate 100 years of the RAF £7.00 – **RATIFIED.**

11. PLANNING (N.Coggins)

11.1 Planning Applications:

- App.No. 18/00417/FUL – Chapel Lane Business Park – Erection of new industrial building – **Neutral**, but to ask that they consider the impact on residents who live across the road.
- App.No. 18/00432/FULHH – 22 Tansley Avenue – Single storey side/rear extension – **Support.**
- App.No. 18/00449/PDE – 46 Mavis Drive – Notification of a proposed single storey rear extension measuring 4m in depth, with eaves height of 2.26m and a maximum height of 3.6m – **ALREADY GRANTED.**
- App.No. 18/00540/ADV – Mill Lane – Application for advertisement consent for the installation of 1no. Vstack sign and 1 no. railing banner sign – **Neutral**, but to ask that the signs do not obstruct the pavements for pedestrians or block sight views of vehicles.
- App.No. 18/00482/FUL – Morris's Bakery, Baker Street – Two storey extension following demolition of existing tray wash-freezer – **Neutral**, but to ensure that the overlooking window has obscure glass.

11.2 Planning Decisions:

- App.No. 18/00292/CLPUD – 10 James Place – Application for a Certificate of Lawfulness for a proposed rear dormer – **GRANTED.**
- App.No. 18/00196/FUL – The Beeches Care Home, 25 Park Road – Single storey extension to entrance, alterations to fenestration of east elevation and landscaping work to courtyard, alterations to existing vehicular access and landscaping works, alterations to internal layout to form lounge/dining area and terrace, provision of smoking shelter and bin storey – **GRANTED.**



- App.No. 16/00656/FULMAJ – Land West of Coppull Enterprise Centre – Detailed planning consent for the erection of 75 dwellings with associated access arrangements at land adjacent to Coppull Enterprise Centre – **GRANTED.**
- App.No. 18/00220/FUL – Moor Barn, 185 Coppull Moor Lane – Erection of two stable buildings and garage/store, following demolition of existing stables, change of use of part of an agricultural field to sand paddock for domestic use and change of use from equestrian sand paddock and yard to domestic garden – **GRANTED.**

11.3 **Licensing Application** – Late event Temporary Event Notice – Chorley Panthers Rugby League Football Club, Chisnall Lane – Event 09/06/18 - 12:00 – 23:00 hrs. For information only.

12. HIGHWAYS

12.1 Parking Enforcement Requests (to be put on every PC agenda until further notice). To request that the Police do more to stop illegal parking on the junctions of roads, which does not only block sight lines, but is very dangerous to other road users and pedestrians.

13. CORRESPONDENCE / ITEMS FOR DECISION-DISCUSSION

13.1 Seafarers UK - Flying the Red Ensign ashore on Merchant Navy Day 3 September 2018 – It was agreed to purchase a flag.

13.2 Chorley Council – Request for contribution towards match funding for lottery bid for refurbishment of Astley Hall. To respond as above.

13.3 Donation of handcrafted flower tub for the Memorial Garden – inscription required. The owner of a company based at Coppull Enterprise Centre, Under the Bark, has kindly offered to donate a planter for the Memorial Garden which will be ready in Sept/Oct. The Council to consider what inscription they would like on it.

13.4 Lancashire County Council – Launch of Children and Family Wellbeing Service Consultation. The consultation can be accessed at: <http://www.lancashire.gov.uk/haveyoursay>.

14. ITEMS FOR INFORMATION / FUTURE DISCUSSION

14.1 Ironman UK – this takes place on Sunday 15 July 2018. The route though Coppull is from the junction of Pepper Lane, Standish, down the A49 Preston Road to Coppull Moor Lane, down Coppull Moor Lane, turning right along Jolly Tar Lane to Wigan Lane, then down Wigan Lane to heath Charnock. Vehicular access will be maintained whenever and wherever it is safe to do so, between the hours of 06:00 to 17:00 hours. See the website for further information and a map – www.ironman.com/uk.

14.2



14.3 Newsletter – a draft copy was circulated. The front page item is still awaited from Mrs Armstrong of Highfield Farm. It is to be a photo and information about the stone they supply from their Brinscall quarry to Gaudi’s unfinished Barcelona masterpiece, La Sagrada Familia.

14.4 Temporary Road Closure, Darlington Street from 08:00 hrs on Wednesday 25 July until 17:00 hrs on Friday 27 July 2018, or until completion of the works within this period. Access for pedestrians will be maintained. An alternative route for vehicular traffic is: Spendmore Lane – Park Road- Hewlett Street – Darlington Street – and vice versa.

THE CHAIRMAN CLOSED THE MEETING AT 8.00 P.M.

Dates of next meetings:

WEDNESDAY 11.07.18: 7.00 pm PARISH COUNCIL MEETING

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Councillor M. Atherton
Coppull Parish Council Chairman

