



# COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL  
WEDNESDAY 14 APRIL 2021 - 7.00 P.M.  
SPRINGFIELD PARK LEISURE CENTRE,  
SPRINGFIELD ROAD NORTH, COPPULL**

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No. 392, this meeting is being conducted by Zoom.

**PRESENT:** Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair) joined at 7.10 pm – Pauline Cobham (in the office), Janette Colecliffe, Matthew Crook, Paul Eastham (unable to unmute & video dark), Steve Holgate, Sheila Makin, Lynne Moores, Maggie Peel-Impey, Ash Whittaker, Susan Edwards (Clerk/office) and County Councillor Julia Berry – Joined after at 7.45 pm

**1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Parish Councillors Nora Ball (another commitment), Neil Coggins (another commitment), Elaine Jones, Paul Taylor - Chorley Councillor Alex Hilton (key working), Dorian Pilkington (Community Champion/working), Julie Belshaw (PCSO)

**2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – None.

**2.2 DECLARATION OF GIFTS** – None.

**3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 10 FEBRUARY 2021** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor S. Holgate

SECONDED: Councillor P. Cobham

**RESOLVED** - That the minutes of the above meeting be approved as a correct record.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.**

**4. POLICE REPORT** – Apologies received.



5. **COMMUNITY CHAMPION'S REPORT** – Apologies received - working.
6. **COUNTY COUNCILLOR'S REPORT** – Councillor Berry's report at the end of the meeting.
7. **DISTRICT COUNCILLOR'S REPORT** – Councillor Holgate stated that there was not much to report in the run up to the elections on 6 May.

There was a planning committee meeting on Monday and the application for the The Grange/Manor Way/Blainscough was rejected. Cllr Holgate spoke on behalf of the Parish Council against this development and the development of the Neighbourhood Plan will help to take control of where housing developments take place in the future.

8. **ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC** – None.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.**

9. **NO MANAGEMENT & FINANCE COMMITTEE MEETINGS HELD** – the next one to be held one week later than usual on 2 June 2021 due to holidays

#### 10. **GENERAL MANAGEMENT/FINANCE**

- 10.1 Holding of the Annual Parish Meeting 28.04.21 – residents' meeting – it was **RESOLVED** not to hold this meeting again due to Covid-19 restrictions. Information usually given at this meeting will be put in the next newsletter, i.e. Financial Statement
- 10.2 Holding of the Annual General Meeting - virtual meetings cannot continue after 7 May 2021 – option to bring forward to Wednesday 5 May by zoom or face to face on 12 May – it was **RESOLVED** to hold face to face meetings in future, keeping to Covid-19 rules and regulations with regard to meetings. The meeting in May to be a hybrid to enable members of the public to attend if they so wish.
- 10.3 New Village Hall – update (MA). The plans have been submitted to Chorley Council but have not yet been advertised. The process can take up to 12 weeks. A number of local contractors have been asked if they would like to tender for the building work. Replies and quotes awaited.
- 10.4 Neighbourhood Plan – update (NC) – Apologies received from Cllr Coggins. Cllr Holgate reported that there is a six week consultation period with various organisations before Chorley Council can give their view on the application for the designated boundary for the plan. The Steering Group continues to meet each month. A separate page can be allocated for the Neighbourhood Plan on the Parish Council's website, at a cost of £60.00. It was **RESOLVED** that the Parish Council may this amount.



- 10.5 Accounts to the end of March 2020 (12 months) (to be emailed to Parish Councillors prior to the meeting). The accounts have just been completed, but not yet checked by Councillor Makin. Once these have been checked, the Internal Auditor will be contacted. Once the internal audit is complete, the required information will be sent to the External Auditors for final approval.
- 10.6 Public Works Loan Board Annual Statement - £6,652.25 remaining. Investigations had previously taken place in regard to paying off this loan, but due to the fixed interest rate taken out at the time, it would cost more to pay off than just let it run its course.
- 10.7 The Cambridge Building Society £85,000 balance at 31.12.2020 plus £47.84 interest. £85,000 has also been deposited with Unity Trust, but the interest statement has not yet arrived.
- 10.8 Return of part-time Lengthsman 07.04.21. Chris has now returned for two mornings per week – Wednesday and Friday. Sven works Monday and Thursday mornings. Tony works full-time. Between them, the whole of the village is covered each week, with the exception of Jolly Tar Lane, Wigan Lane and New Road – all of these areas have previously been assessed as being too dangerous for the Lengthsmen to cover.
- 10.9 Grass cutting for 2021/22 – ride-on mower purchased and a push mower required. The ride-on mower has been purchased at a cost of £2,099.00 including vat. It was **RESOLVED** that a self-propelled mower be obtained.
- 10.10 Virtual Dog Show – Just over 30 entries received – independent judges required. It was agreed that the competition be advertised again in the next newsletter, in the hope of getting more entries. The local vets in Coppull to be asked if they will judge the competition.
- 10.11 Dog fouling poster competition – no entries received. As the advert was quite small in the last newsletter, it was agreed to put it in the next one.
- 10.12 Maintenance of Parish Council property/equipment (MA). The repair and maintenance of the following is taking place:
- Two notice boards
  - Benches
  - Litter bins/Grit bins
  - Knee rails
  - Play equipment
- 10.13 Leisure Park – Litter and vandalism – New welcome sign (MA). There has been some vandalism and a great deal of litter being left on the park recently, including lots of alcoholic bottles and cans.



The Police have been informed as this is a designated no alcohol area. The Chairman proposed a new sign for the notice board at the entry to the park to inform people that the building houses the Parish Council, Springfield Park Leisure and A1 Fitness. It was **RESOLVED** that a quote be obtained.

10.14 Allotments update (MA). The allotments are running successfully. A few of the allotment holders have not been keeping their allotments as well as expected, but the committee has been in contact with them.

10.15 Dog Fouling (to be put on every PC agenda until further notice) – Not as bad now due to the lighter mornings and evenings. No particular bad areas have been highlighted.

10.16 Village Grot Spots (to be put on every PC agenda until further notice). None reported.

**11. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY** (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council due to Covid-19 – maximum spend £500 – now raised to £1,000

- Clerk's Report from January 2021 to date (to be emailed to Parish Councillors prior to the meeting)
- Urgent building work required to the Leisure Centre £2,000 – preferred contractor contacted as there was no time to wait for three quotes
- Sage Instant Payroll for 2021/22 - £234.00
- SLCC Membership for 2021/22 - £234.00

The above decisions were **RATIFIED** by the Parish Council.

**12. PLANNING** (NC) – **Applications and Decisions** (details sent separately by email to Parish Councillors)

- Information from Alistair Bradley regarding the National Planning Policy Framework and National Model Design Code Consultation (emailed to Parish Councillors). Please contact the Clerk with any comments.

**13. HIGHWAYS**

13.1 Parking Enforcement Requests (to be put on every PC agenda until further notice)

- Parking on pavements - concerns by residents (MP). Councillor Parkinson expressed the concern of many residents in regard to vehicles being parked on pavements and blocking access for pedestrians with prams, wheelchairs and for blind/partially sighted people. The areas brought to the Parish Council's attention are Chapel Lane, Longworth Avenue, Coppull Moor Lane and Clancutt Lane. It was agreed to highlight these concerns in the next newsletter and inform the Police.



## **14. CORRESPONDENCE / ITEMS FOR DECISION**

- 14.1 Best Kept Village Competition (emailed to Parish Councillors). As with the Coppull In Bloom Competition, it was agreed not to enter due to lack of people who can undertake the amount of work involved.

## **15. ITEMS FOR INFORMATION / FUTURE DISCUSSION**

A letter had been received from HM Land Registry, Kingston upon Hull Office, in regard to a B16-1 Notice to an adjoining owner of a proposed registration. This is pertaining to a small strip of land at the entrance to Coppull United FC and the bridlepath/public footpath over to Blainscough. As this needed a response by 12 noon on 27 April 2021, the matter was handed over to the Parish Council's Solicitor and this action was **RATIFIED** by those present.

### **THE CHAIRMAN REOPENED STANDING ORDERS TO ALLOW COUNCILLOR BERRY TO GIVE HER REPORT**

Councillor Berry reported on the following:

- Clancutt Lane roundabout – the white markings have been redone and temporary signage will be put up on the approach from New Road, as there is evidence of speeding vehicles entering the roundabout from this approach.
- Grange Drive – Accident statistics at this roundabout are being investigated. The problems arising at this roundabout need addressing by LCC. Cllr Holgate asked that the statistics be shared with Parish Councillors.
- Mill Lane – a local resident is still expressing his concerns over speeding vehicles. There could be an issue with the large lorries and more 20mph signs may help. Discussions are being held with residents to see how this can be resolved, as other residents do not believe there is an issue with speeding, due to the parked cars all down this lane.
- Study on schools – Cllr Berry gave a brief report on this matter.
- Coppull railway station – an independent study is being commissioned by Chorley and South Ribble Councils, to enable this matter to proceed further if government money could be obtained in the future. Work is taking place to put a bid in to the Restoring your Railways Ideas Fund. There are 80+ applications bidding for money.
- Springfield Road – pavements are being repaired and renewed in this area.

### **THE CHAIRMAN REIMPOSED STANDING ORDERS**



The Chairman thanked everyone for attending and closed the meeting at 8.00 p.m.

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**Councillor Michael Atherton**  
**Parish Council Chairman**

