



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL
WEDNESDAY 13 MARCH 2019 - 7.00 P.M.
SPRINGFIELD PARK LEISURE CENTRE,
SPRINGFIELD ROAD NORTH, COPPULL**

PRESENT: Parish Councillors Michael Atherton (Chair), Pauline Cobham, Paul Eastham, Neil Coggins, Janette Colecliffe, Matthew Crook, S. Makin, Marjorie Parkinson, Paul Taylor and Susan Edwards (Clerk)

1. ATTENDANCE/APOLOGIES FOR ABSENCE – Councillors Nora Ball (Vice-Chair - unwell), David Cole (unwell), Steve Holgate (conference), Elaine Jones (unwell), Maggie Peel-Impey (unwell), Ash Whittaker – (another commitment)

2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000)

- Councillors Mick Atherton and Pauline Cobham – Item 9.7
- Councillor Paul Eastham – Item 9.10 - Allotments

2.1 **DECLARATION OF GIFTS** – None.

3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 13 FEBRUARY 2019 (emailed/distributed to Parish Councillors)

PROPOSED: Councillor M. Parkinson

SECONDED: Councillor S. Makin

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW REPRESENTATIVES OF OUTSIDE BODIES AND MEMBERS OF THE PUBLIC TO SPEAK.

4. POLICE REPORT (emailed to Parish Councillors). Noted.

5. COUNTY COUNCILLOR'S REPORT – None.

6. DISTRICT COUNCILLORS' REPORTS – Apologies received from Councillor Holgate.



7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.

THE CHAIRMAN REIMPOSED STANDING ORDERS

8. NO MANAGEMENT & FINANCE COMMITTEE MEETING HELD – Next meeting scheduled for 29 May 2019.

9. GENERAL MANAGEMENT/FINANCE

9.1 Accounts up to end of February 2019 (emailed to Parish Councillors). The recently purchased coffee machine for the Leisure Centre has had to be returned as it is not working properly. The company are issuing a full refund, so the amount loaned to the Leisure Centre may change when the next one is ordered.

- New banking proposal – RBS is asking all business customers if they would like to switch banks and are offering incentives for doing so. Some of the banks involved are: The Co-operative bank, Santander, Clydesdale/Yorkshire Bank and the TSB. It was stated that this was not an easy process and the incentives relied on regular money being paid in. Due to receiving CIL funding this year and more expected next year, a number of different bank deposit accounts are also required to keep under the safety agreement. The Clerk to look at the different ones and report back to the next meeting.
- New accounts package – Scribe. The Clerk received training yesterday afternoon and the new system will commence at the beginning of the new financial year.
- Society of Local Council Clerks Membership - £196.00. It was **RESOLVED** that this be renewed.
- Parish Council Insurance - £3,297.98 – the Parish Council is in the last year of a three year contract. The amount this year is £124.79 more than the last year. Further quotes to be obtained next year for comparison.
- CIL income – Village Hall and Neighbourhood Plan. Further discussion took place on both of these matters.

PROPOSED: Councillor M. Parkinson

SECONDED: Councillor P. Eastham

That a new Village Hall in its current position on Chapel Lane be looked into (or available land over that side of the village) and not where the Leisure Centre is, as there more need for it on the side of the village. There is a possibility of some funding, but the Clerk cannot pursue this until costings have been obtained. This proposal was agreed **UNANIMOUSLY**.

It was **RESOLVED** to invite Mr Julian Jackson from LCC to attend the next Parish Council meeting in regard to a



Neighbourhood Plan. Mr Jackson has spoken with Cllr Holgate and has offered to advise the Parish Council with this matter.

- Trustees of William Frith Charity - £100 to donate to a chosen charity. It was **RESOLVED** to donate this money to TAAG.

- 9.2 Pay Awards (emailed to Parish Councillors). It was **RESOLVED** that the pay awards for all members of staff be approved, in conjunction with the Society of Local Council Clerks and Chorley Council.
- 9.3 Parish Council Elections (emailed to Parish Councillors). All Councillors present at the meeting were given an election pack for standing as a Councillor for a new term of office. It was **RESOLVED** to hold an informal meeting next Wednesday at 7pm so that everyone can complete the forms correctly for delivering back to Chorley Council on 27 March.
- 9.4 Council Tax (emailed to Parish Councillors). The Council tax has been set by Chorley Council, which is an approximate 3% increase on last year. The Parish Council's precept was 0.1% of this.
- 9.5 Draft Newsletter (to be circulated at the meeting). The deadline for information for the newsletter is Monday 18 March, so there is still a great deal to put in the newsletter if it all comes through on time. If not, the newsletter may be reduced to 12 pages instead of 16.
- 9.6 Piece of land for sale off Station Road – Chorley Council. Cllr Holgate had informed the Clerk that this was not Chorley Council's land, but had been put up for auction by a private seller. It was **RESOLVED** that the Parish Council make enquiries into purchasing this land at auction – guide price £10,000 - £20,000 – and that no more than £20,000 be offered for the purchase.
- 9.7 Renewal of Leases - Leisure Centre – (every five years), A1 Fitness – (every 12 months), Village Hall (due next year). It was **RESOLVED** that the Leisure Centre's lease be renewed for a further five years. It was **RESOLVED** that A1 Fitness be contacted to enquire if they would prefer a longer lease than 12 months.
- 9.8 Play Area Inspections. A number of items have been raised and these are being dealt with, or have already been dealt with. The contractor who originally put down the safety surface on Tansley is going to look into what is causing the problem when the weather is better, as previously agreed. One of the gates on Springfield needs to be turned so it opens inwards and some bolts needs tightening or renewing. Both exercise machines have now been repaired. Swings on Byron Crescent need making higher. It was **RESOLVED** that play bark and sand be ordered as necessary for installation in April when the weather should be better.
- 9.9 Proposed Circus on Tansley playing field – cost of hire (emailed to Parish Councillors). A discussion took place on how much to charge for use of



the land on Tansley in October.

PROPOSED: Councillor Sheila Makin

SECONDED: Councillor Marjorie Parkinson

That there be no charge for the use of the land, as it was felt that this was a good community venture and the first time it has been held, so no one knows what the uptake will be. The company allocate a number of free seats to get the community involved and only charge £3 or £4 for the rest. There are no animals involved. Performances will be held Wednesday to Sunday, but they will need to set everything up from the Sunday before. The company be asked to pay a bond of £300 upfront, which will only be repayable if the field is returned to how it was found. This was **UNANIMOUSLY** agreed.

- 9.10 Allotments Update (PE). Everyone has paid for their allotments now, apart from two. One of these has paid up to the end of March and is paying in instalments for the rest of the year, due to unexpected events. It is unsure what the other allotment holder wants to do, but it was **RESOLVED** that he be issued with notice to quit, unless he pays forthwith and makes inroads on his allotment, as there are six people on the waiting list who could be making use of his allotment.
- 9.11 Dog Fouling (to be put on every PC agenda until further notice). It was **RESOLVED** to put further notices up on the Leisure Park which highlights the danger of dog faeces for children, hoping that this will make irresponsible dog owners clean up after their dogs.
- 9.12 Village Grot Spots (to be put on every PC agenda until further notice). The Parish Council has a new volunteer who is tidying up German Lane, planting flowers, etc. She is a newcomer to the village and a determined lady who is striving to eliminate dog fouling down that lane. She will also be helping with planters, notice boards and the sensory garden on the Leisure Park, with probably much more being done that originally thought!

10. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY

(After consultation with the Chair and Vice-Chair) – None.

11. PLANNING (N.Coggins)

11.1 Planning Applications:

- App.No. 19/00104/FULHH – 60 Clancutt Lane – Alterations to existing dwelling including removal and replacement of existing render, alteration of the window and door openings and increase in the extent of the driveway to accommodate an additional parking space – **SUPPORT.**



- App.No. 19/00142/FULHH – 266 Spendmore Lane – Rear Dormer – **NEUTRAL** – unsure about the dormers on the side of the proposed development.
- App.No. 19/00164/FULHH – 6 Jolly Tar Lane – Erection of a double garage – **SUPPORT.**
- App.No. 19/00171/FULHH – 6 Tansley Avenue – Single storey rear and side extension (following demolition of existing single storey rear extension and detached garage) – **NEUTRAL** – unsure about the size of the proposed development.

11.2 **Planning Decisions:**

- App.No. 18/01181/FULHH – 10 Grange Drive – Part two storey and part single storey rear/side extension following demolition of conservatory – **PERMITTED.**

11.3 Chorley Council's Planning in Practice Event (NC/PT) – Councillors Neil Coggins and Paul Taylor attended this event and gave a brief outline of what it entailed. Notes from the event have been forwarded to all Parish Councillors.

12. HIGHWAYS

12.1 Parking Enforcement Requests (to be put on every PC agenda until further notice) – None.

13. CORRESPONDENCE / ITEMS FOR DECISION-DISCUSSION

13.1 Chorley and South Ribble Community Safety Partnership Conference Monday 25 March 9.30 am until 12.30 pm – Leyland. Noted.

13.2 Lancashire County Council's household waste recycling centres consultation 2019 (emailed to Parish Councillors). The Clerk and Chairman will complete the form which is available on line on behalf of the Parish Council, but the consultation is open to everyone.

13.3 Keep Britain Tidy – Spring clean-up campaign (emailed to Parish Councillors). It was agreed to participate in this and to advertise it in the next newsletter.

14. ITEMS FOR INFORMATION / FUTURE DISCUSSION

14.1 Festive Lights – the Clerk and Chairman attending an event to see what lighting will be available for Christmas this year. This is taking place on Wednesday 20 March 2019 – time yet to be arranged.

14.2 Community Orchard Planting Day – This is being held on Wednesday 27 March between 9.00 am and 12 noon. Councillors were asked to attend to help plant, etc.



14.3 Borough Council/Parish Clerks Liaison Meeting Tuesday 12 March – Unfortunately, the Clerk could not attend as she was undertaking training on the accounts package.

THE CHAIRMAN CLOSED THE MEETING AT 8.15 P.M.

Dates of next meetings:

WEDNESDAY 10.04.19: 7.00 PM PARISH COUNCIL
WEDNESDAY 24.04.19: 7.00 PM ANNUAL PARISH MEETING
(Community Meeting)

WEDNESDAY 15.05.19: 7.00 PM ANNUAL GENERAL MEETING (Being held one week later than usual as this is an election year)

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Councillor Michael Atherton
Parish Council Chairman

