



# COPPULL PARISH COUNCIL MINUTES



**MEETING: PARISH COUNCIL  
WEDNESDAY 8 FEBRUARY 2023 - 7.00 P.M.  
SPRINGFIELD PARK LEISURE CENTRE, COPPULL**

**PRESENT:** Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair), Pauline Cobham, Neil Coggins, Matthew Crook, Chris Kay, Sheila Makin, Ken McCrea, Lynne Moores, Paul Taylor, Susan Edwards (Clerk) and County/District Councillor Julia Berry

**1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Parish Councillors Jan Colecliffe (working), Steve Holgate, Elaine Jones, Maggie Peel Impey (holiday)

**2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None declared.**

**2.2 DECLARATION OF GIFTS** – None.

**3. AMENDMENT/APPROVAL OF THE MINUTES OF THE LAST MEETING HELD ON 11 JANUARY 2023** – (emailed/distributed to Parish Councillors)

**PROPOSED:** Councillor P. Cobham

**SECONDED:** Councillor S. Makin

**RESOLVED** - That the minutes of the above meeting be approved as a correct record.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.**

**4. POLICE REPORT** – PCSO Maria Fetherstone had sent in incident figures for January, which were very high for Coppull. The Clerk to contact her and ask for a breakdown of the figures.

Statistics for December from the website are:

- Anti-social behaviour – 3
- Violence and sexual offences - 16
- Vehicle Crime – 4
- Shoplifting - 2
- Other theft - 2

This is a further slight decrease in crime statistics. This information can be found on the Police website:

## 5. COUNTY COUNCILLOR & DISTRICT COUNCILLORS' REPORT –

Councillor Julia Berry reported on the following:

- Spendmore Lane – no provision for anyone visually impaired for crossing the road. LCC is not considering doing anything on their legacy sites. Julia will take this back to LCC and raise as an issue, as there have been accidents on all there of the zebra crossings in the village. The access to Clancutt Lane at the mini roundabout is also to be raised again.
- Gritting – Residents from Claytongate raised this issue as they could not get out when there were very icy conditions. Neighbours are being asked to look after each other when these conditions occur.
- Community Beat Manager – There have been some police issues and a meeting is required with Borough Councillors to try and sort these out.
- Library event – Local Plan – Julia expressed concern that the event had not been advertised enough, to the consultation was not really viable and she is to ask if it can be arranged again. The areas put forward are: Grange Drive already has principal planning decided. St. Oswald's Court was always planned.
  - Grange Drive – already has principal planning agreed.
  - St. Oswalds Court – this was always planned.
  - Coppull Mill – for residential apartments. The new owner of the mill has not submitted this and has no plans to do it.
  - Darlington Street – this is a concern, Chorley is against the development due to highway problems, traffic and parking, very close to a school.
  - Rear of Orchard Farm – small piece of land.
  - Eaves Green area – extension to development, comes into Coppull.
- Roe Hey Drive – a traffic regulation order is still not legal.
- Youth Activities – grant from Chorley Council for youth activities in Coppull £1,000.

## 6. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.**

## 7. GENERAL MANAGEMENT/FINANCE

- 7.1 Parish Councillor Vacancy – There has been no request for an election, therefore, the Parish Council can co-opt or leave the position vacant until May 23. **RESOLVED** to leave the position open until the elections in May.

- 7.2 Parish Precept 2023/24 (base rate sent with agenda to Parish Councillors). The precept has been set at £121.90. This represents a Band D Parish Charge of £47.31, per household, per year. This is a £4.50 increase on last year.
- 7.3 Allotments update. The letter and proposed increase has been sent out to the allotment holders. There have been a few comments on why the increase is needed and what happens to the money that is paid each year. Most of the money is put back into the allotments for repairs or new fences, etc. There has been a build-up of fees over recent years. 20% is paid to the Diocese, £900 has been earmarked for water and there is fencing work and tree work to undertake this year, plus a clean-up of the water containers and new pallets required. The current cost of £60 is equal to Chorley Council's fees, but CC reduce to £30 for people of retirement age, including water. There are different charges all over the country, ranging from £6 to £80 per year. The AGM is to be held on Sunday 19 February in the Leisure Centre meeting room.
- 7.4 New Village Hall update. Cllr McCrea had spoken with the builder and the work is progressing, everything is on schedule. The brickwork and blockwork is up to 6' now. The builder does not envisage any major hiccups. The space at the front is looking larger than originally thought and may hold more parking spaces. The scaffolding is going up next week.
- 7.5 Newsletter update. The draft newsletter was circulated and is going to print tomorrow.
- 7.6 Review of policies and leases. Cllr M. Peel-Impey to review the policies as usual, but in April this year instead of May due to the elections. The lease for the Leisure Centre is due for review this year and also a review of A1 Fitness. **RESOLVED** to also hold both of these in April.
- 7.7 LCC Gritting Agreement (sent separately to all Parish Councillors). There is a policy agreement for Parish and Town Councils to grit in certain areas. However, the Parish Council has previously been informed by the Insurance company that they would not be covered if someone slipped where grit had been put down. The Clerk to check again with the insurance company and bring to the next meeting.
- 7.8 Replacement light fittings for office four required at £23.15 each net. **RESOLVED** to obtain six to replace all the lights and use the two which are still working in other areas.
- 7.9 Cutting back large bushes at the back of the Leisure Centre approx. £2,500. It has been difficult finding anyone to quote who has the relevant qualifications. **RESOLVED** to obtain further quotes as quickly as possible to enable this work to be undertaken before nesting begins. Chorley Council to be contact to see if they would quote and Charnock and Euxton Parish Councils for any contacts they have.

- 7.10 Purchase of another self-propelled mower - £599 including vat (current mower not adequate, but could possibly be sold).  
**RESOLVED** to purchase another mower, as the gardener cannot work without this.
- 7.11 Chorley Council, Neighbourhood Priorities Youth Activity Scheme in Coppull – Payment due, invoice sent. Payment received today. Awaiting further information on the scheme in regard to awarding grants.
- 7.12 Chorley Council Play and Open Spaces Fund 22/23 – Application for funding towards new swings on the Leisure Park approved – still awaiting confirmation of amount.
- 7.13 LCC Parish Champion Funding – Funding for Picnic in the Park approved – still awaiting confirmation of account.
- 7.14 Dog competition update. The entries are now with the vet judge in Chorley.
- 7.15 Coronation Flag – Approx. £87 6’x4’ inc.vat, plus delivery.  
**RESOLVED** to purchase one flag.
- 7.16 Request for funding for fold up tables Good Food Club. The Parish Council could not fund the whole amount for the tables, as there is no budget for this, but the club has been given information about funding from other sources and Cllr Moores to contact Jigsaw to ascertain if they could fund the tables. To also look into different suppliers for a cheaper quote.

**8. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY** (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council due to Covid-19 – maximum spend £500 – now raised to £1,000)

- No smoking or vaping signs for the Leisure Centre 10 @ £14.00
- No parking sign for in front of the store room at the Leisure Centre £2.99
- Lengthmen’s waterproof trousers – 2 pairs £14.99 each

The Council **RATIFIED** the above expenditure.

**9. PLANNING** – Councillor Coggins reported as follows.

**9.1 Applications:**

- Application No. 23/0031/FULHH – 83 Claytongate – Use of rear flat roof as a balcony with privacy screens of 1.1m to 1.8m in height (retrospective). In 2017 when the bungalow was rebuilt, the owners did not put the balcony in the original plans. It is felt that the balcony will encroach on the privacy of neighbouring properties. **RESOLVED** – the Parish Council **object** to this application.

- Application No. 23/00074/LBC AND 23/00073/FULMAJ – Coppull Enterprise Centre, Unit F4, Mill Lane – Application for listed building consent and for the installation of external staircase to northern elevation, widen existing ground floor fire doors on northern elevation, erection of security fence around the site, creation of new car parking spaces, erection of sliding access gates and installation of new internal fire escape stairs on the second and third floors. The plans submitted are appropriate and proportionate and will have minimal impact on the visual aspect of the mill. **RESOLVED** – the Parish Council **support** this application.

## 9.2 Decisions:

- Application No. 22/01131/FULHH – 4 Chantry Place – Single storey rear extension (retrospective) – **GRANTED.**
- Application No. 22/01088/FULHH – 201 Chapel Lane – Single storey rear/side extension with balcony above and external staircase (retrospective) – **GRANTED.**
- Application No. 22/01181/PIP – Land next to nursery, Park Road – Permission in principle for residential development – **APPROVED.**

## 9.3 To consider any planning applications received after publication of this agenda for which a response is required prior to the next meeting

- Application No. 23/00086/FULHH – 13 Spinners Close - The extension is modest in size and does not represent over development, with no loss of neighbour amenity. **RESOLVED** - the Parish Council **SUPPORT** this application.

## 9.4 Chorley Council – Planning - Local Plan preferred options sites Consultation Tuesday 7 February 2023 - 4–7pm in Coppull Library (previously sent by email) – update

## 10. CORRESPONDENCE / ITEMS FOR DECISION – None.

## 11. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- The Chairman would like to reinstate the Hanging Basket/Best Front Garden competition. **RESOLVED** to go ahead with the organising, to be judged independently in July/August. Prizes to be discussed at a later date.
- Best Kept Garden Competition - There is to be an information evening on Wednesday 1 March at 19.30 at Samlesbury Memorial Hall in regard to this competition. Any Councillor wishing to attend to contact the Clerk before 23 February 2022, to book a place.
- Lamp-post baskets – are these required this year? It was agreed to ascertain costs of new baskets for next year, too late to sort now. Once costs are obtained, a decision can be made. To also

look for other places around the village to put baskets on, where there is someone who could water them. The Methodist Church to be contacted. **RESOLVED** to obtain plaques to put on all the baskets with the PC logo and for any other objects the PC obtains.

- Neighbourhood Priorities – It was too late to put in a scheme this time, but the Chairman would like to put in the pond at Blainscough Nature Reserve next time. Plans and costings need to be sought.
- The lights on the drive up to the car park at the Leisure Centre have been modified to LED's and are now all working.

The Chairman closed the meeting 8.15 pm.

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**Councillor Michael Atherton**  
**Chairman**