



MINUTES

**MEETING: PARISH COUNCIL
WEDNESDAY 12 JANUARY 2022 - 7.00 P.M.
SPRINGFIELD PARK LEISURE CENTRE**

PRESENT: Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair) – Pauline Cobham, Neil Coggins, Janette Colecliffe, Steve Holgate, Elaine Jones, Maggie Peel-Impey and Susan Edwards (Clerk)

- 1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Parish Councillors Nora Ball, (ill health), Paul Eastham (ill health – cannot attend in meeting room), Sheila Makin (prior commitment), Lynne Moores (ill health), Paul Taylor, Ash Whittaker and County/District Councillor Julia Berry (prior commitment).

Cllr Eastham has missed 6 meetings of the Parish Council, due to ill health and not being able to attend in an enclosed space due to Covid-19. It was **RESOLVED** that a dispensation be given and Cllr Eastham continue as a Parish Councillor.

- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**

2.2 DECLARATION OF GIFTS – None.

- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE LAST MEETING HELD ON 8 DECEMBER 2021** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor M. Peel-Impey

SECONDED: Councillor J. Colecliffe

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.

- 4. POLICE REPORT** – The report for November stated that there were 20 violence and sexual offences, 19 anti-social behavior, 3 public order offences

and 2 burglaries. Percentages and charts relating to each month's figures can be seen on the website at: <https://www.police.uk/pu/your-area/lancashire-constabulary/coppull>. The percentage for November is 6.4%, slightly up on last month's.

5. COUNTY COUNCILLOR'S REPORT – None – apologies received.

6. DISTRICT COUNCILLOR'S REPORT – Councillor Holgate reported on the following:

- Food banks – arranging a meeting to discuss prevention rather than people having to ask for food.
- The Mayor's Charity Ball is on 26 March 2022. It is a "Bond" themed evening and tickets are £30.00.

7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.

8. NO REPORT OF THE MANAGEMENT AND FINANCE COMMITTEE MEETING IN DECEMBER 2021 - Next one scheduled for February 2022.

9. GENERAL MANAGEMENT/FINANCE

- 9.1 Accounts. These had been emailed to all Parish Councillors and the bank statement and budget control was also distributed at the meeting. Cllr Makin has not yet been able to check the accounts.
- 9.2 Internal Auditor. Due to Covid 19, the half-yearly audit has not taken place and the Internal Auditor is requesting that a full-year's audit now just take place at the end of the financial year. This was **RATIFIED** by full council.
- 9.3 Publishing of draft minutes on the council's website asap after the meeting. A number of Parish Council's are now doing this, but it is not a legal requirement. It was **RESOLVED** that the Clerk continue to add minutes after they have been approved at the next meeting and not as draft.
- 9.4 National Association of Local Councils/Lancashire Association of Local Councils - costs and benefits. The cost for joining is capped at £1,900 per annum and is calculated at £7.42 for each elector. Therefore, Coppull would be at the cap. Information in regard to the benefits had been circulated and it was **RESOLVED** that this cost was too high. The Clerk continues to be a member of The Society of Local Council Clerks and the cost for this is £208 per annum, calculated on the Clerk's working hours and pay scale. The Clerk has access to online advice and is regularly updated by SLCC on new rules, laws, etc.
- 9.5 New Village Hall update. Six local building companies have been

asked to tender for the new hall. One has replied saying they have too much work, three have replied saying they will tender. No response from the other two. The deadline for quotes has been set at 31 January 2022.

Councillor Colecliffe asked the council to consider getting a stone from Armstrongs to mark the new village hall, this could be set into the building in liaison with the builder. **RESOLVED** – that Armstrongs be contacted to ask about this.

- 9.6 Lamp-post baskets for 2022. There are 23 hanging baskets and the cost for supplying plants, putting up/taking down the baskets and regular watering throughout the summer was £2,253.80 plus vat for 2021. LCC are now charging £30 per lamppost to check that it is suitable/safe for putting up baskets, which must weigh no more than 20 kg when wet. This charge will be every 30 months and the cost is £690.00.

PROPOSED: Councillor M. Crook
SECONDED: Councillor N. Coggins

RESOLVED - That this amount be paid as it is a welcome addition to the village during the summer months, but will be discussed again prior to next year.

- 9.7 Play area reports. There are quite a few small items that have been put on the report and the Chairman to liaise with the Officer who checks the equipment to ascertain exactly where these are.
- 9.8 Neighbourhood Priorities - Chorley Council. Due to boundary changes, Coppull is now included in Chorley Town West, not Southern Parishes. Chorley Council has obtained a number of Speed Indicator Devices which can be utilised in any of the parishes within the borough. The Clerk to contact Chorley with any areas of concern.

It was **RESOLVED** that funding for the provision of food baskets for residents in need be requested in the Neighbourhood Priorities for 2022. **Later rescinded, see item 14.2.**

- 9.9 Replacement of CCTV cameras – office - £22.99 plus vat each. It was **RESOLVED** that five replacement cameras be ordered.
- 9.10 Stones for paths in play areas and around Leisure Centre. It was **RESOLVED** that Armstrongs be contacted and asked for a price. The Chairman to ascertain how much is required.
- 9.11 Request from resident to help on Jubilee Garden. It was **RESOLVED** that the Clerk contact the resident and ask for a meeting in regard to his proposals.
- 9.12 Proposed grant to RADD - £100.00. This had been brought up at the November meeting, but was not on the agenda for a decision to be

made (arrived too late). The group is a new residents group, which was asking for funding in regard to road safety awareness, specifically around Park Road and Darlington Street. It was **RESOLVED** not to donate to this group, as it was only just formed and did not benefit the whole of the community.

10. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council due to Covid-19 – maximum spend £500 – now raised to £1,000)

- Removal of trees following storm damage (taken down for wood).
There are a number of trees that have been deemed not safe and it was **RESOLVED** that these be taken down if deemed urgent, prior to a full survey taking place of all Parish Council owned trees. The Clerk to contact the Tree Inspector at Chorley Council to ascertain if they could do the inspection. The Chairman also asked if three/four trees could be taken down from the sensory garden, as they are preventing any of the sensory plans from growing and it is hoped to make improvements to it this year. Photographs will be obtained and circulated. All the above was **RATIFIED** by full council.

11. PLANNING (Cllr. N. Coggins)

11.1 Applications:

- App.No.21/00550/FUL – Land rear of and adjacent to 44A Mill Lane – Change of use to storage of scaffolding and associated equipment, including storage of racking and a container unit (retrospective) **AMENDMENT** – A noise impact assessment has been submitted. Although not on the agenda (arrived too late), this was discussed at the December meeting of the Parish Council, and it was agreed to resubmit the Council's objections. This decision was **RATIFIED**.

Although not in Coppull, an application has recently been submitted for a solar farm and this will be visible from Coppull. Councillor Coggins is aware of this and the Clerk to forward the information to Councillors.

11.2 Decisions:

- App.No. 21/00162/OUT – 19 Clancutt Lane – Outline application for the erection of a single detached dwelling – **PERMITTED**.
- App.No.19/00251/FUL – Land to the rear of 13-16 Spinners Close – proposed development of 4 no. apartments and 2 no. bungalows – **REFUSED**.
- App.No.21/00745/FULMAJ – Alison Arms, 279 Preston Road – Erection of building comprising 7no. apartments (affordable homes) with associated communal open space, car parking spaces, vehicular manoeuvring space, bin and cycle stores, and hard and soft landscaping (including means of enclosure) and the creation of 10 no. replacement car parking spaces to serve the public house – **REFUSED**.

- App.No. 21/00361/FUL – The Village Hall, 47 Chapel Lane – new Village Hall – **PERMITTED.**
- App.No. 21/01017/FUL – Blainscough Works, Blainscough Lane – Industrial development – **PERMITTED.**
- App.No. 21/01227/FULHH – 9 Springfield Road – Increase garden fence height to 1.25m for disabled adaptation – **PERMITTED.**
- App.No. 21/01268/PDE – 36 Coppull Moor Lane – Notification of a proposed single storey rear extension – **Prior approval not required.**
- App.No. 21/01296/FULHH – 5 The Chestnuts – Acrylic rendering to the front and side wall of the house – **PERMITTED.**
- App.No. 21/01324/FUL - Coppull Primary School Park Road - Replacement of a single storey modular building to provide a classroom – **PERMITTED.**
- App.No. 21/01302/CLEUD – 23 Park Road - Application for a lawful development certificate to confirm that a meaningful commencement has been made to planning permission 14/00714/FUL (Side and rear extensions to existing property (including creation of rooms in the roof space) and erection of a detached garage pitched roof garage with accommodation above) by constructing the footings to slab level for the garage – **GRANTED.**
- App.No. 21/01372/DIS - Land 120M South West Of 21 Lower Burgh Way Lower Burgh Way Chorley - Application to discharge condition no.15 (revised street lighting design) of planning permission ref: 16/00805/FULMAJ – **GRANTED.**
- App.No. 21/01260/DIS - Amelie's Restaurant Preston Road - Application to discharge condition no.20 (construction method statement) attached to planning permission 20/00516/FUL (Erection of 7no. (Use Class C3) dwelling houses with access, parking, landscaping and associated works following demolition of existing buildings) – **GRANTED.**

12. HIGHWAYS – None.

13. CORRESPONDENCE / ITEMS FOR DECISION

- 13.1 Resident volunteering to update the Memorial at St. John’s Church. A local resident has gained permission from the Church to update the Memorial. He has obtained materials from Alty’s in Chorley and Stringfellows have agreed to install (flags, etc). The resident will then attend to the names on the stone itself. It was **RESOLVED** that a feature in regard to this be put in a future newsletter (when agreed with the resident).

14. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- 14.1 Lancashire Community Food Grant Scheme – the Clerk had received an application form and is to apply for a grant to supply food baskets for local residents in need if successful.
- 14.2 Anti-social behaviour project. Jennings Gym in Coppull has offered to work with two young people by providing free membership, so that the young people can gain all the benefits that regular, structured, activity can provide. Match funding has been sourced to open it up to other young residents from Coppull. After discussion, the Parish Council **RESOLVED** that this could be a Neighbourhood Priorities project, instead of requesting food baskets, as a grant is also being sought for the food baskets. Therefore, the original proposal was rescinded.

The Chairman closed the meeting at 7.40 p.m.

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Councillor Michael Atherton
Parish Council Chairman