



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL
WEDNESDAY 10 JANUARY 2018 - 7.00 P.M.
SPRINGFIELD PARK LEISURE CENTRE,
SPRINGFIELD ROAD NORTH, COPPULL**

**PRESENT: Parish Councillors M. Atherton (Chair), P. Cobham,
N. Coggins, D. Cole, J. Colecliffe, M. Crook, P. Eastham,
S. Holgate, E. Jones, S. Makin, M. Parkinson, M. Peel-Impey,
- S. Edwards (Clerk)**

Councillor S. Thomson has resigned from the Parish Council as he has moved out of the area. Chorley Council has been informed and the vacancy will be advertised until 26 January 2018. If there is no call for an election, the Parish Council can co-opt after that date. It was agreed that a letter of thanks be sent to Simon for all the work he has done in Coppull during his role as a Parish Councillor and wishing him all the best for the future.

1. ATTENDANCE/APOLOGIES FOR ABSENCE – Councillors N. Ball (Vice-Chair), P. Taylor

2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**

2.1 DECLARATION OF GIFTS – None.

3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 13 DECEMBER 2017 (emailed/distributed to Parish Councillors)

PROPOSED: Councillor N. Coggins

SECONDED: Councillor J. Colecliffe

That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW REPRESENTATIVES OF OUTSIDE BODIES AND MEMBERS OF THE PUBLIC TO SPEAK

4. POLICE REPORT – A written report has been sent in and this was circulated to members present and emailed to all Parish Councillors.

5. COUNTY COUNCILLOR'S REPORT – None.



6. BOROUGH COUNCILLORS' REPORTS – Councillor R. Toon reported on the following:

- Heritage Signs – Cllr Toon has £250.00 which he would like to donate towards a heritage sign in Coppull. Cllr Toon would like to see a programme set up over future years to increase the signs in the village. Cllr Toon was thanked for this and the full cost of a sign to be ascertained.
- A footpath bridge from Pear Tree Avenue to Charnock Richard has recently been repaired, but there are no signs for this bridge and Councillor Toon asked if this could be an article for the next newsletter.
- Proposed footpath on Clancutt Lane – this could be a joint venture between LCC, Chorley Council and the Parish Council, paid for out of CIL Expenditure. The Parish Council is due to receive some more this year and Chorley Council has implied that the Parish could borrow against this to help fund the project. More information to be obtained before a decision can be made.
- Murals on railway bridges – these are for bridges over public footpath bridges where there would be no danger with traffic etc. Network Rail would have to give permission and be give a small contribution. The schools would have to be contacted also.

7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.

THE CHAIRMAN REIMPOSED STANDING ORDERS

8. GENERAL MANAGEMENT/FINANCE

8.1 Budget/Precept for 2018-19 – Accounts up to the end of December 2017.

- The draft budget had been emailed to Parish Councillors and also circulated at the meeting. The budget was unanimously agreed by all present and Chorley Council to be informed of the amount required for the coming year.

The Chairman brought in a specimen planter made in galvanised metal by Catterall and Wood. It was agreed that these be purchased at a cost of £83.00 each (based on purchasing 20) to replace the wooden barrels which have rotted.

- The accounts had only been finalised today and Councillor Makin checked through them this afternoon. Due to the printer not working, copies were not available, but the full accounts have been sent to all Parish Councillors by email.
- Notification of external auditor appoints for the 2017/18 financial year – emailed to all Parish Councillors.



8.2 Report by County Councillor S. Holgate:

- Councillor Holgate proposed that a letter be sent to Lindsay Hoyle in respect of the death of his daughter. A card has been sent from the Parish Council, but a letter to be sent expressing the Parish Council's sympathy.
- LCC Budget – It will be a challenge to create a balanced budget after this year.
- Potholes – there are numerous around the village. Non-strategic jobs are going to be devolved to Chorley Council and it was felt that in respect of potholes this would be a good thing. However, all highways matters should still be noted with LCC, with a copy to County Councillor Julia Berry.

8.3 Former Youth Centre update – the gym opened at the beginning of January and, after a few teething problems, has been well received by its members. Alterations have been made to make the premises suitable for use, but improvements will continue to be made.

8.4 Chorley Council – Classes for older people in Coppull. The Leisure Centre may be interested in putting on classes, depending on the size and time. More information to be obtained.

8.5 RAF 100 years Memorial Garden display – A flag to commemorate 100 years to be obtained at a cost of approximately £6 – £8. Flowers for the display will come out of the budget. Volunteers would be welcome to help with the planting. The Chairman to obtain a design that can be used for the planning.

8.6 Society of Local Council Clerks – current and future courses (emailed to Parish Councillors). A number of courses are being held in various locations around the country. At the moment, there are none that the Clerk needs to go on, as she has just attended a webinar on the GDPR and will attend any future ones when further information is available. There is a webinar coming up in regard to the new auditors, but the Clerk is away on this date. However, all Clerks will be forwarded the information. There is also a course to be held on Crisis Management, in the wake of the Grenfell disaster. The list of courses has been emailed to Councillors and SLCC is asking for any other courses that would be beneficial for Clerks.

8.7 Adactus - Longfield Avenue Estate. Since the contract with the Parish Council was ended by Adactus, there have been numerous complaints about the condition of the estate, mainly regarding litter bins being full, litter around the estate, fly tipping and dog



fouling. It was agreed that Chorley Councillor Jane Fitzsimmons be made aware of this so that she can liaise with Chorley Council.

8.8 Murals on public footpath bridges – Byron Crescent, Old Parish School, Clancutt Lane, Hic Bibi (R.Toon) – discussed under Item 6.

8.9 Register of Electors – other than for the purpose of establishing whether any person is entitled to attend and participate in a meeting of, or take any action on behalf of, the parish or community, the Clerk or any person employed by or assisting your Parish Council, including Parish Councillors, may not:

- Supply a copy of the Register to any person;
- Disclose any information contained within it unless that information is also contained within the Open Register;
- Make use of such information.

8.10 General Data Protection Regulation information (emailed to Parish Councillors) – Further information is awaited from SLCC and Chorley Council.

8.11 Dog Fouling (to be put on every PC agenda until further notice). Dog Fouling is a problem all through the village at the moment, with the dark mornings and evenings. If there are any particular bad areas, please inform the Clerk or contact@chorley.gov.uk.

8.12 Village Grot Spots (to be put on every PC agenda until further notice).

8.13 Next M&F Meeting – to be held in March 2018, unless there is anything that needs to be discussed in more detail before the following Parish Council meeting.

9. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY

(After consultation with the Chair and Vice-Chair) – None.

10. PLANNING (N.Coggins) - Information on the Planning System (emailed to Parish Councillors)

10.1 Planning Applications:

- App.No.17/01211/FULHH – 187 Coppull Moor Lane – Single storey front extension – **No objections.**
- App.No.17/01199/FUL – 254 Spendmore Lane – Conversion of existing 3 bedroom terraced house into 2 no. flats – **No objections.**
- App.No. 17/01193/FULHH – 7 Roe Hey Drive – Erection of two storey rear extension – **No objections.**

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- App.No. 17/01195/FUL – Brock House, 58 Coppull Moor Lane – Section 73 application to vary condition 3 (approved plans) of planning permission ref: 17/00786/FUL (for the erection of a single detached dwelling house) to increase the depth of the approved dwelling to the rear and add a larger dormer with Juliet balcony. **No objections**, providing the balcony is a Juliet balcony and not a full balcony, as this would then overlook neighbouring gardens.
- App No.17/01152FULHH – Brookfield Development Seddon Homes, Chapel Lane – Application to discharge condition 17 (remediation works) of permission ref: 15/00464/FULMAJ (that was a Section 73 application to vary conditions 13, 14 and 15 (all relating to Code for Sustainable Homes) and remove condition 16 (Carbon Reduction Station) attached to planning approval ref: 14/01273/FULMAJ). Cllr Coggins needs more information in regard to this application and is visiting Chorley Council’s planning department next week to look through the paperwork. Cllr Coggins was given delegated authority to respond directly to this application.

10.2 **Planning Decisions:** None.

11. HIGHWAYS

11.1 Parking Enforcement Requests (to be put on every PC agenda until further notice):

- South Road – concerns that the limited parking is being used by the builders of the new houses. Forward to LCC, County Councillor Julia Berry and the Police.
- Clancutt Lane – dangerous roundabout at the junction with Spendmore Lane. To be forwarded to LCC, County Councillor Julia Berry and the Police (asking the Police to enforce the legislation).

11.2 Resident’s concerns regarding junction at Hill View Drive / Spendmore Lane and including Meadow Way – concerns regarding the sight lines - forwarded to LCC Highways and County Councillor Julia Berry.

12. CORRESPONDENCE / ITEMS FOR DECISION-DISCUSSION

12.1 Lancashire County Council Countryside Service – New Volunteer offer (emailed to Parish Councillors). **Noted.**

12.2 Lancashire County Council – Budget consultation (emailed to Parish Councillors). **Noted.**

12.3 Chorley Council – Recreational Cycling Development (emailed to ParishCouncillors). **It was unsure how the Parish Council could help**



with this project, but to refer to Chorley Councillor R. Toon, who is very interested in getting a cycling route underway.

- 12.4 Chorley Council – Chorley Equality Forum invite to Celebrating the Diversity of Our Communities even on Thursday 8 February 2018 5.30pm – 8pm (emailed to Parish Councillors). Noted.

13. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- 13.1 Member of Chorley Council's Committee. As Simon Thomson was the Parish Council's representative on a number of committees at Chorley Council, Parish Councillors were asked to inform the Clerk if they would be interested in being on one of the committees, i.e. Chorley Liaison, Southern Neighbourhoods. The committees usually meet three or four times per year. Cllr Holgate is LCC's representative on the Chorley Liaison committee and Cllr Coggins is the Parish Council's representative for Development Control.
- 13.2 Newsletter Delivery. Again, this needs to be covered after the resignation of Cllr Thomson. Cllr Jones agreed to deliver newsletters to the schools and The Beeches Nursing Home. Councillor Holgate to deliver to Springfield Nursing Home. Cllr Parkinson already delivers to Aarandale Nursing Home. Areas of Responsibility also to be looked at again.
- 13.3 Public Footpaths – these need to be recorded or there is a danger of losing them. Also some stiles have been reported as being broken. Cllr Makin agreed to undertake checking the footpaths and stiles.

14. CONFIDENTIAL MATTER – Personnel (Parish Councillors only) – See separate sheet.

THE CHAIRMAN CLOSED THE MEETING AT 8.20 P.M.

Dates of next meetings:

WEDNESDAY 14.02.18: 7.00 pm PARISH COUNCIL

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Councillor M. Atherton
Coppull Parish Council Chairman

